

CORPORATION OF THE MUNICIPALITY OF CALVIN

1355 Peddlers Drive, RR #2
Mattawa, Ontario P0H 1V0

Phone: 705-744-2700
Fax: 705-744-0309
Email: clerk@calvintownship.ca

May 7, 2020

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held **electronically** at 7 p.m. on Tuesday May 12, 2020.

If a member of the public is interested in joining the meeting electronically, please contact the Municipal office for details.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA
REGULAR COUNCIL MEETING
Tuesday May 12, 2020 at 7:00 p.m.
ELECTRONICALLY

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS**
4. **REPORTS FROM MUNICIPAL OFFICERS**
Chris Whalley, Roads Superintendent – Written Report Only
Dean Maxwell, Fire Chief – Written Report Only
Jacob Grove, Recreation, Landfill, Cemetery
Shane Conrad, Chief Building Official – Written Report Only
5. **REPORTS FROM COMMITTEES** **None**
6. **ACTION LETTERS**
 - A) Minutes of Regular Council Meeting Adopt Minutes of Tuesday, April 28/20
 - B) By-Law No 2020-011 Protocol and Best Practices for Electronic Meetings
 - C) By-Law No 2020-012 To Establish Salary and Hourly Remuneration for Officers and Staff for 2020
 - D) Councillor Sandy Cross Social Media Policy for Members of Council
 - E) By-Law No 2020-013 To Establish 2020 Tax Transition Ratios in Preparation for the Discussion of the 2020 Final Tax Rates Yet to be determined by Final Budget Adoption (To be determined in June 2020)
 - F) Municipality of Calvin Council/Management Discussion – 2020 Second REVIEW of Municipal Budget
7. **INFORMATION LETTERS**
 - A) Township of Armour High Speed Internet Connectivity in Rural Ontario
 - B) City of Hamilton Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants
 - C) Ontario Provincial Police 2021 Municipal Policing Billing Statement Property Count
 - D) Association of Municipalities of Ontario New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance Discussion Paper
 - E) Association of Municipalities of Ontario COVID 19 Update

8. INFORMATION LETTERS AVAILABLE None
9. OLD AND NEW BUSINESS
10. ACCOUNTS APPROVAL REPORT
11. CLOSED PORTION
12. BUSINESS ARISING FROM CLOSED SESSION
13. NOTICE OF MOTION
14. ADJOURNMENT

MUNICIPALITY OF CALVIN

REPORT TO COUNCIL

REPORT DATE: CW05-12-20

PREPARED BY: Roads Superintendent – Chris Whalley


SUBJECT: Roads Report – Roads Department

Council Report:

- We have all the permits necessary for the Fire Truck Access point on the Amable Du Fond River, next to the Whalley Bridge. Work to be completed between July 15th and Sept 15th. No in water work. NBMCA permit # 80-19. DFO letter reference #19-HCAA-01235 and comments from MNR.
- Replace new brushes on the AMI sweeper, and finished all the sweeping of the main road and parking lots
- Replace 4x4 pt wooden post on WA-1 left turn caution sign west of 2686 Peddlers drive. Broken off at ground level. ??
- We have just received the new replacement signs for Latimer Rd and Mt Pleasant Rd intersection that were stolen. We will be installing the replacement signs on the existing post soon.
- Talked with the new Product Support & Service personnel for Toromont, (Cat Grader) there is some creature comfort issues I have brought to their attention. Cab temperature control, sight visibility, inside cab height, and service schedule. They will get back to me by email soon.
- We sent out the Castor wheel to Craig Manufacturing for warranty repairs. They have repaired the bent axel, replaced the tire, and repainted the unit. They have advised us that they realize there is a deficiency in the design and are in the process of redesigning a new assemble. Craig Manufacturing will send us 2 new designed castor wheels to demo for them at no cost to the Municipality. Note: The new eliminator is much heavier than the old style eliminator and really works well. It will carry and level a lot more material behind the grader, making it easier to level and crown the road
- We had removed the ceiling tiles and cleaned out all the mouse crap from the garage office and bathroom ceilings. We have installed new Roxal mouse proof insulation and spray foamed the ridge boards, to try keep the mice out. We finished up by installing new 12'x12' ceiling tiles that I had previously purchased.

- Removed flat front right tire on Backhoe, repaired and reinstalled. Note (Landfill is hard on tires)
- We have picked up the piles of winter sand at Community Center yard, Fire Hall and Main road intersection and hauled to the landfill to use as cover material
- Cold Patched pot holes in main road hard surface April 28th
- We have picked up our new Husky brush saw and have been actively been brushing on Boundary road.
- Went through some formal training with Dean and reviewed the operator's manual for transmission shifting sequence and shuttle shift switches etc, on the new Cat Grader.
- Prepared a new COVID-19 Protocol check list for the protection of workers at the Public Works Garage, Quonset hut and Sand Dome. Date, time, and initials of persons cleaning and disinfecting, equipment, tools, door handles, bathroom and office, etc, after use and daily. We have made 30 copies and will implement at the Public Works Garage ASAP. Public works crew is actively working with all staff to protect each other from COVID-19

Chris Whalley
Roads Superintendent
Municipality of Calvin



Cindy Pigeau
Clerk-Treasurer

Municipality of Calvin Fire department monthly report

Report Date:April,2020

Originator: Dean Maxwell-Fire Chief

Responded Alarm's

April,1,20/ 17:39 Vehicle fire on Boundry Rd.

April,3,20/20:41 MVC with deer on hwy 17 west.

Meeting nights/Training

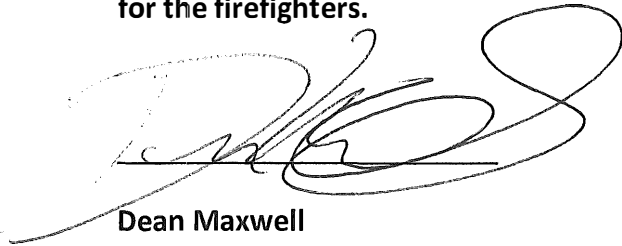
All meetings cancelled due to Covid 19.

Fleet Status report

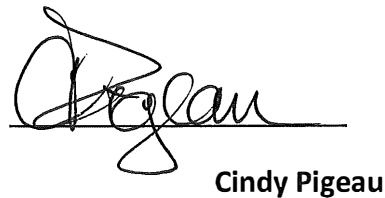
Pumper is having 3 new pump seals and ball valves installed in the month of May.

Chief's report

The month of April was spent getting ready for covid 19 and making new protocols for the fire deptment. We recently got in new n95 masks and hand sanitizer so all the PPE is in place for the firefighters.



Dean Maxwell



Cindy Pigeau

**MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Fire JG2020-07**

REPORT DATE: 04/05/2020

ORIGINATOR: Jacob Grove – Deputy Chief, Fire Prevention & Protection Officer

SUBJECT: Proposed budget amendments made by Fire Chief Maxwell at the April 28th Council meeting.

BACKGROUND

At the April 28th Council Meeting there was a discussion regarding cuts to the annual Firefighters Picnic. Fire Chief Maxwell felt strongly that cuts in the budget should not be made in Firefighters annual picnic. As this is how the Municipality shows its appreciation to our brave volunteers for the time they spend protecting our community and citizens. Fire Chief Maxwell proposed cutting other area of his budget so the Firefighters annual picnic could continue to function as planned for 2020. Council asked for a detailed report showing how these changes would not affect the bottom line of the 2020 budget.

Additional Information

Proposed changes and detailed breakdown of budget line 1-5-0200-106.

Firefighters Picnic food -	\$1500
<i>Twenty one firefighter plus spouse and children (between 45-55 people attending, cost of food per person \$33.33 - \$27.27)</i>	
Personal clothing -	\$2500
<i>Personalized coats for twenty one firefighters including name and rank (\$119 per coat)</i>	
Years of Service Awards-	\$900
<i>This includes two five years of service badges, one fire chief badge and one deputy fire chief badge (\$550), one ten years of service plaque (\$100), one thirty years of service award (\$100) and one firefighter of the year award (\$100) Shipping cost associated with awards (\$50)</i>	
Couriers, uniforms, pop, water, food for long calls -	\$1100
Total for 1-5-0200-106	\$6000

This is an increase of \$2000 over what was presented to Council in the budget discussions on April 28th.

Please note that gear testing has been remove from this line for this year as gear repairs have been budgeted for in line 1-5-0200-101. This year the repair are being completed from the 2019 testing, next year this will be back in the budget.

The area that Fire Chief Maxwell is taking the \$2000 for is 1-5-0200-132.

Fire Chief Maxwell has decided to defer the purchase of five additional lengths of forest fire hose until the 2021 budget.

This will be a decrease of \$2000 bringing 1-5-0200-132 to a budgeted amount of \$5300. At this time Fire Chief Maxwell does not anticipate this deferral to negatively impacting the Fire Departments ability to respond to forest fire call. As these five lengths of line were going to be purchased this year to spread the cost of replacing the forest fire line over a number of years and will be put back in the 2021 budget.

Recommendation

There is no recommendation.
This report was built at Councils request to demonstrate how the budgets bottom line would not increase if the Annual Firefighters Picnic was budgeted at \$4000 (food and clothing) instead of the \$1500 proposed by Council.

Respectfully submitted;



Jacob Grove
Deputy Chief
Fire Prevention & Protection Officer



Dean Maxwell
Fire Chief

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill, By-Law JG2020-08

REPORT DATE: 07/05/2020

PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent
Municipal Enforcement Officer

SUBJECT: Council Report

Recreation

Spring clean-up of the yard has started in preparation for grass cutting. Grass cutting is expected to start this month.

The dock has not been installed at the Smith Lake boat launch. The boat launch has not been closed so not to restrict access to emergency service that may need to assess the lake. We are hopeful that the dock will be installed later this month.

There has been a new cleaning procedure implement at the Community Center / Office to help prevent infection of staff. This procedure includes the cleaning of all commonly touched items daily and possibly touched items weekly.

Landfill

The Landfill has been running well with the new procedures that have been implemented. Residents are doing very well at self-sorting recycling. We have seen an increase in trailer and truck loads of garbage coming to the Landfill. There has also been more wood and brush coming to the burn pile due to the Restricted Fire Zone.

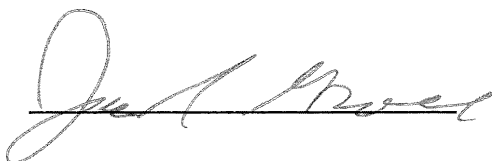
Cemetery

Spring clean-up has begun at the cemetery and is expected to be completed for Mother's Day weekend.

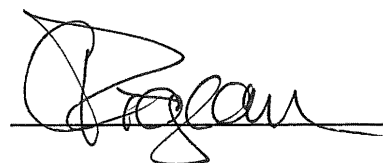
Municipal Enforcement

There have been 2 new cases open this month.

Respectfully submitted;



Jacob Grove
Landfill, Cemetery, Recreation Superintendent
Municipal Enforcement Officer
Municipality of Calvin



Cindy Pigeau
Clerk - Treasurer
Municipality of Calvin



MUNICIPALITY OF CALVIN

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BUILDING REPORT

MONTH: April 2020

1. NUMBER OF PERMITS ISSUED	1
2. TOTAL MONTHLY VALUE	\$10,000
3. TOTAL FEES COLLECTED	\$160
4. TOTAL BUILDING VALUE TO DATE	\$82,000
5. TOTAL FEES COLLECTED TO DATE	\$545

COMMENTS:

Permit: 03-2020 Type: Porch

Value: \$10,000 Fee: \$160

This permit was issued during ^{the} construction ban because the structure was built last fall.

SHANE CONRAD
CHIEF BUILDING OFFICIAL

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, APRIL 28, 2020

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross (slightly late due to technical difficulties), Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Jacob Grove, Chris Whalley, Dean Maxwell and Cindy Pigeau.

Regrets: 0 Guests: 0

The meeting was called to order at 7:05 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None
PRESENTATIONS/DELEGATIONS: None

2020-089 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the minutes of the regular meeting of Council held on Tuesday April 14, 2020 be hereby adopted and signed as circulated.
Carried

2020-077 BY-LAW 2020-009-AMENDMENT TO SOCIAL MEDIA POLICY

By-law No. 2020-009 being a by-law amend by-law 2020-003 which is a by-law to adopt a policy regarding social media for the Municipality of Calvin. This By-law received the 3rd and final reading on Tuesday, April 28, 2020 and finally passed before an open Council on this date.
Carried

2020-090 EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT ENFORCEMENT

Moved by Coun Olmstead and seconded by Coun Grant that Council hereby acknowledges the Ministerial Designation under the Provincial Offences Act to authorize the By-Law Enforcement Officer to enforce Emergency Management and Civil Protection Act orders. Council would like the By-Law Enforcement Officer to enforce these orders using the complaint driven approach/actively searching for violations approach (circle one).
Defeated

2020-091 DIRECT PAYMENT OF FEDERAL FUNDS TO MUNICIPALITIES TO WAIVE PROPERTY TAXES FOR THE 2020 YEAR

Moved by Coun Cross and seconded by Coun Grant that Council hereby requests a letter be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada regarding Direct Payment of Federal Funds to Municipalities to Waive Property Taxes for the Year 2020 – Financial help to alleviate the suffering from COVID-19 Pandemic.”
Carried

2020-092 BY-LAW 2020-011-ADOPT A PROTOCOL AND BEST PRACTICES FOR ELECTRONIC MEETINGS

By-law No. 2020-011 being a by-law to Adopt a Protocol and Best Practices for Electronic Meetings for the Municipality of Calvin. This By-law received 1st and 2nd readings and will come before Council for the 3rd and final reading on Tuesday, May 12, 2020.
Not Yet Carried

2020-093 BY-LAW 2020-012-TO ESTABLISH SALARY AND HOURLY REMUNERATION GRID FOR OFFICERS AND STAFF OF THE CORPORATION FOR 2020

By-law No. 2020-012 being a by-law to Establish Salary and Hourly Remuneration Grid for Officers and Staff of the Corporation for 2020. This By-law received 1st and 2nd readings and will come before Council for the 3rd and final reading on Tuesday, May 12, 2020.

Not Yet Carried

A discussion of the First Draft of the 2020 Budget took place.

2020-094 DISBURSEMENTS

Moved by Coun Grant and seconded by Coun Olmstead that the disbursements dated April 23, 2020 in the amount of \$25,432.30 and April 28, 2020 in the amount of \$22,866.37 be hereby authorized and passed for payment.

Carried

2020-095 CLOSED PORTION

Moved by Coun Cross and seconded by Coun Grant that this portion of the meeting be now closed as per Section 239 (2)(d) labour relations or employee negotiations and Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. There will also be an Educational Session for Members of Council as per Section 239 (3.1) of the Municipal Act, 2001, S.O. 2001.

Carried

At 10:06pm Council moved to Closed Portion. Jacob Grove, Chris Whalley and Dean Maxwell left the electronic meeting.

At 11:39pm Council returned to the Open Meeting.

2020-096 ADOPTION OF COUNCIL REPORTS FROM CLOSED PORTION

Moved by Coun Olmstead and seconded by Coun Grant that Council Reports:

C2020-11 Adopt Minutes of Last Closed Portion Held on Tuesday, April 14, 2020 and

C2020-12 Directives to Staff RE: Letter from Solicitor and Landfill Employees

C2020-13 Adjourn Closed Portion

be hereby approved and adopted as presented.

Carried

2020-097 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Cross that this regular meeting of Council now be adjourned at 10:46 p.m.

Carried

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2020-011

BEING A BY-LAW TO ADOPT A PROTOCOL AND BEST PRACTICES FOR ELECTRONIC MEETINGS FOR THE MUNICIPALITY OF CALVIN.

WHEREAS the Council of the Municipality of Calvin deems it advisable to adopt a Protocol and Best Practices under Responsible and Flexible Government regarding for the use of electronic meetings as described in The Municipality of Calvin “Procedural By-Law”.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. That the Protocol/Best Practices document regarding the use of Electronic Meetings on behalf of the Municipality of Calvin, be hereto attached as Schedule “A”.

And

2. That this by-law shall come into full force and effect immediately upon final passing of same.

Read a first time this 28th day of April 2020.

Read a second time this 28th day of April 2020.

Read a third time and finally passed in open council this ____ day of _____ 2020.

MAYOR

CLERK-TREASURER

Protocol for Electronic Participation in Meetings of Council

The Corporation of The Municipality of Calvin has amended its Procedural By-law to allow for electronic participation at Council meetings during a declared emergency. Council meetings will continue as regularly scheduled unless otherwise noted. The Procedural By-law will continue to apply to such Council meetings including how business is conducted as per the agenda, unless modifications are necessary because of limitations to the technology being used.

This Protocol has been established by the Clerk to advise how to participate in the public portions of these meetings. Such procedures may be modified slightly from usual procedures given the use of technology for electronic participation. All agendas will be posted no later than 24 hours before the hour appointed for the holding of such meeting on the Municipality of Calvin website.

Those wishing to participate in **Open Forum** during a Council meeting:

- Submit an email containing your name, address and your comments on the matter to clerk@calvintownship.ca prior to 4:00 pm on the day of the meeting
- Your comment must relate to an item on the agenda. Please note: you are free to contact any member of Council directly with other matters or questions [here](#).
- Ensure your statement will not take longer than five minutes to read (approximately 1 page). Statements that are longer than 1 page will be read at the discretion of the Chair.
- If your statement is received prior to the start of the meeting and otherwise complies with these conditions, your name and statement will be read by the Clerk at the meeting and will form part of the public record
- If your statement duplicates other statements received, or does not relate to an item on the meeting's agenda, it may not be read.

Those wishing to make a **Delegation** before Council:

- Submit a completed [Request for Delegation](#) form, including preferred date
- Ensure any presentation you wish to share with Council during your deputation is received by the Clerk by 12:00pm noon on the Thursday before the Council Meeting
- Ensure you have a computer with internet access to enable you to participate electronically as an 'Attendee' to make your deputation to Council during their meeting
- If you do not want to participate by video, or do not have the necessary technology, you may use a telephone and call in to participate and make your delegation
- Once your delegation request has been received and approved for a Council meeting date, you will receive further detailed instructions on how to participate in the Council meeting

SCHEDULING & PARTICIPATION:

1. Municipalities are permitted to hold meetings with Council, Committees and local boards to meet by way of electronic participation during an emergency declared pursuant to the Emergency Management and Civil Protection Act.
2. A Member of a Council, of a local board or of a committee of either of them who is participating electronically in a meeting may be counted in determining whether or not a quorum of Members is present at any point in time in accordance with Section 238 (3.3) of the Municipal Act, 2001, as amended.
3. Any Member intending to participate electronically in a meeting shall send a request to do so by email to the Clerk prior to the meeting.
4. The method of participation may be telephone conference calling, or other technology to facilitate electronic participation. The Municipality shall pay the cost of the conference calling or technology option should there be any long distance calling associated with facilitating the call.
5. There shall be no restriction on how often each Member of Council shall be allowed to participate electronically during a declared emergency;
6. There shall be no limit on the number of consecutive meetings that a Member of Council can participate in electronically during a declared emergency;
7. Members should announce their departure prior to leaving the meeting.

COMMENCING THE MEETING:

1. The Chair shall call the meeting to order at the prescribed start time as indicated on the agenda.
2. The Clerk will conduct a roll call by taking attendance of the members present and confirm a quorum of members is present.

PROCEDURAL MATTERS:

1. The Chair shall announce each agenda item and indicate the mover and seconder of each motion.
2. Each Member speaks to Council through the Chair when called upon.
3. Once the speakers have concluded, the discussion on an agenda item is deemed complete and the Chair shall call the vote.

4. All votes will be considered recorded votes, and recorded manually by the Clerk/designate.
5. Once voting has been completed, the Head of Council will announce the results.
6. Where possible amendments to motions should be submitted in writing the Clerk/designate in advance of the meeting.
7. The Chair shall ensure that Members participating electronically are given the same opportunity to speak to each question as they would have been given if participating in person;
8. A Member who is participating in a meeting electronically may declare a conflict of interest by emailing the declaration form to the Clerk in advance of the meeting and shall verbally state their conflict when the Chair calls for declarations.
9. An Electronic Meeting may include a Closed Session, which shall be conducted in the absence of the public and in accordance with Section 239 of the Municipal Act, 2001.

TECHNICAL MATTERS:

1. If there is a question as to the performance of the meeting technology impacting the proceedings of a meeting, the meeting may be recessed at the direction of the Chair to confirm that the electronic format is performing effectively before proceeding further with the agenda.
2. In the event of connection or service disruption, the Chair may recess the meeting to allow for attempts to reconnect. It is the members' duty to ensure that their equipment and technology are set in advance of the meeting. After 15 minutes of not connecting, the meeting shall resume and no further efforts shall be taken to reconnect the Member.
3. Members are responsible for ensuring there is no background noise at their location that would interfere with the meeting and for muting their device when they are not speaking.

Best Practices for Electronic Meeting Participation

Before the Meeting
Participants are encouraged to use video wherever and whenever possible, unless technical difficulties prevent the use of video.
When you are using video, please make sure you are wearing appropriate attire for a Council Meeting.
Be prepared. Have your agenda package or reference materials ready.
When using video, please ensure there is nothing in view of your camera.
Ensure your workspace is quiet (minimal background noise) and that you will not be interrupted.
Turn off your phone or set to mute and do not check your phone while on camera.
Getting Started
Log-on to the meeting 10-15 minutes early to make sure your audio and video are working.
When you are using video, ensure that you can be seen. Try to have light beside or behind your computer to illuminate your head and shoulders. Be cautious with natural light to avoid a silhouette effect. Keep your background clear of distractions.
When using video, adjust your screen for a head and shoulder look and during the meeting do not lean into your computer as viewers may see close ups of your chin. Strange angles can be a distraction.
If you wear glasses, adjust your screen brightness to reduce glare.
During the Meeting
When using video, look straight in the camera when speaking to make eye contact with the viewers. It helps them to know you are engaged in the conversation.
When using video, keep your body movements to a minimum as it can pixelate and degrade the picture.
It is suggested that you mute your microphone unless you are speaking. This reduces any background noise such as pets. You can mute it thru an icon beside your name in the list of attendees.
Please DO NOT share the Zoom Council meeting link on social media or with others – these links have the password integrated and are unique to your email address. These meeting invites and links are to be treated as confidential, especially when associated with confidential sessions of Council.
Any member of Council participating via video conference or telephone shall announce if they wish to leave the meeting prior to adjournment or prior to leaving the meeting for

a personal break. In the event of a connection/service interruption with the electronic meeting, the Chair may recess the meeting for up to 15 minutes.

Closed Meetings

Confidentiality **MUST** be maintained therefore:

Please ensure you are in a closed room/private setting where others in your dwelling cannot hear or see the proceedings of the closed meeting.

Closed Meeting materials are not to be shared with anyone in order to maintain confidentiality.

Technical Tips

If you can't connect, check your internet connection by going to another website (such as CBC.ca) to make sure it's working. If the internet is not working on other sites, you may need to begin rebooting devices such as your laptop, router or modem until you are able to connect to a website.

If your screen freezes, try to refresh or you may need to disconnect from the meeting then reconnect using the link in the original meeting invite. If that does not work, you may need to reboot your device.

If you get disconnected, reboot your computer and re-join the meeting using the link in your meeting request.

Any questions with respect to this Protocol or Best Practices may be directed to the Clerk at clerk@calvintownship.ca.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO.2020-012

BEING A BY-LAW TO ESTABLISH SALARY AND HOURLY REMUNERATION GRID FOR OFFICERS AND STAFF OF THE CORPORATION FOR 2020.

WHEREAS, pursuant to the Municipal Act, 2001, c. 25. Part VI, as amended, the Council of the Corporation of the Municipality of Calvin may pass a by-law for fixing the remuneration of its officers and employees of the Corporation.

AND WHEREAS the Council has deemed it desirable to pass such a by-law;

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. That the salary and hourly remuneration pay grid for the positions of Officers and Employees of the Corporation be hereby fixed for 2020 as per Schedule "A" which is attached and becomes part of this by-law.
2. That any previous by-laws or resolutions pertaining to the remuneration of Officers and Employees of the Corporation are hereby repealed.

Read a first time this 28th day of April 2020.

Read a second time this 28th day of April 2020.

Read a third time and finally passed in open council this ____ day of _____ 2020.

MAYOR

CLERK-TREASURER

Schedule "A"
To By-Law No. 2020-012
Position Rates 2020

	COUNCIL MEMBERS				
1.	Mayor and Deputy Mayor	<i>As per By-law 2018-003</i>		<i>Review every 4 years</i>	<i>Next 2022</i>
2.	Councillor	<i>As per By-law 2018-003</i>		<i>Review every 4 years</i>	<i>Next 2022</i>
	SALARIED EMPLOYEES				
1.	Clerk-Treasurer	\$46,512	to	\$72,034	<i>Annually</i>
	FULL-TIME EMPLOYEES				
1.	Road Superintendent	\$21.25	to	\$32.92	<i>Hourly</i>
2.	Equipment Operator - Roads	\$18.23	to	\$25.37	<i>Hourly</i>
3.	Deputy Clerk-Treasurer	\$18.23	to	\$27.12	<i>Hourly</i>
4.	Administrative Assistant	\$16.32	to	\$23.60	<i>Hourly</i>
	PART-TIME EMPLOYEES				
1.	Fire Chief Building Inspector	\$18.74	to	\$29.68	<i>Hourly</i>
2.	Shared Chief Building Official	\$22.30	to	\$38.32	<i>Hourly</i>
3.	Deputy Clerk-Treasurer	\$18.23	to	\$27.12	<i>Hourly</i>
4.	Municipal Enforcement Officer Animal Control Officer Landfill Superintendent Recreation Superintendent Cemetery Superintendent Deputy Fire Chief	\$18.23	to	\$25.37	<i>Hourly</i>
5.	Equipment Operator - Roads	\$18.23	to	\$25.37	<i>Hourly</i>
6.	Labourer/Custodian – General, all dept.	\$15.56	to	\$21.56	<i>Hourly</i>
7.	Administrative Assistant	\$16.32	to	\$23.60	<i>Hourly</i>
8.	Emergency Management – Primary and Alternate Coordinator Designated Officer	\$16.32	To	\$20.74	<i>Hourly</i>
9.	Student (under 18) /Year Round	Min Wage			<i>Hourly</i>
10.	Student (under 18) /Seasonal	Min Wage			<i>Hourly</i>
11.	Student (over 18)	Min Wage			<i>Hourly</i>

2019 added Deputy Fire Chief and Emergency Management Coordinator(s); 2020 added Designated Officer

Cindy Pigeau

From: Sandy Cross <councillorcross1@gmail.com>
Sent: Tuesday, May 5, 2020 11:15 AM
To: Cindy Pigeau; Dean Grant (councillordeangrant@gmail.com); dnlmxwll@gmail.com; councillorHeatherOlmstead@outlook.com; Ian Pennell (mayorpennell@gmail.com)
Subject: Social Media Policy for Council

Good morning Cindy

The Municipality has a Social Media Policy for staff but does not have a Social Media Policy for Council members and therefore I would like to recommend that Council authorize you to research the development of a Social Media Policy for Council to follow and would like this to be put on the next agenda.

Thank You
Councillor Cross

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2020-013

BEING A BY-LAW TO SET TAX (TRANSITION) RATIOS FOR MUNICIPAL PURPOSES AND TO ADOPT NEW BUSINESS PROPERTY TAX POLICY FOR ELIGIBLE CLASSES IN THE YEAR 2020.

WHEREAS pursuant to Section 308(4) Ch.25 of the Municipal Act, 2001, the Council of a single-tier municipality shall pass a by-law to establish the tax ratios for that year for the municipality.

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance pursuant to Section 7 of the Assessment Act, R.S.O 1990, c. A. 31, as amended;

AND WHEREAS a new tax policy option to exit capping immediately became available in 2016 providing that, if eligible, every property in a particular capped class (commercial, industrial, multi-residential) that has reached CVA tax at the previous year's final billing, based on OPTA's frozen Capping Report, would no longer be protected or clawed back and there would be no further capping related adjustment to final bills beginning in 2016 and in all future years and that, once adopted, the municipality is not permitted to opt back into capping in future years for that class;

AND WHEREAS the commercial and industrial property classes have been permanently excluded from the capping program for taxation years commencing 2016 and forward;

AND WHEREAS the Province implemented a mandatory New Multi-Residential property class province-wide and it was activated for Calvin in the 2017 tax year with a default ratio of 1.0 and all municipalities set a tax ratio in 2017 for this new property class regardless of whether such properties exist within the municipality,

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin ENACTS AS FOLLOWS:

1. That for the taxation year 2020, the tax ratios for all property classes shall be;

a)	residential/farm	1.000000
b)	multi-residential	0.000000
c)	commercial	1.353400
d)	industrial	2.632964 <i>Restricted</i>
e)	landfill	1.469615
f)	pipelines	2.312600
g)	farmlands	0.250000
h)	managed forest	0.250000

2. That tax reduction for:
 - a) Vacant land and excess land subclasses in the commercial property class is 30% (Municipal Portion ONLY)
 - b) Vacant land and excess land subclasses in the industrial property class is 35% (Municipal Portion ONLY)
3. That this by-law shall come into force and effect force on the date of its final passing.

READ A FIRST AND SECOND TIME THIS 12 DAY OF May, 2020

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL
THIS ____ DAY OF _____, 2020.

MAYOR

CLERK-TREASURER

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

M E M O

TO: Council
FROM: Cindy Pigeau - Clerk-Treasurer
SUBJECT: 2020 Budget Discussions – 2nd Review
DATE: Tuesday May 12/20

Budget discussions continue in the **Action Letters** segment of the May 12/19 Council meeting Agenda.

This 2nd Review Budget information is presented to Council to:

- a) Review the overall budget (Capital and Operating) by Department for consideration as to final numbers.
-

GENERAL CHANGES OVER 2019:

- OMPF (provincial funding) has again been reduced, by 0.47% **(-\$900)**
- Fixed/Board Costs have increased by 9.4% **(\$20,688)**, increases in levies from the Health Unit, DNSSAB, Cassellholme, Conservation Authority and Policing
- Current Value Assessment (CVA) increased by 5.42% inclusive of all property taxes

PRELIMINARY CAPITAL EXPENDITURES TOTAL \$48,300

Administration – TOTAL = \$5,000

- New Computers – 4 computers at approximately \$1150 each.

Fire – TOTAL = \$5,300

- 2 sets bunker gear **\$4,100**
- 3 pairs of coveralls **\$1,200**

Roads – TOTAL = \$30,000

- Gravel Resurfacing - 52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd.

Recreation – TOTAL = \$8,000

- Accessible Doors Community Centre **\$8,000**
-

OTHER NOTES – Funding Each of the Capital Projects

- A By-law will be prepared to adopt Tax **Transition Ratios** for all property classes for 2020 Budget preparation, presented at the May 12/20 Regular Council Meeting. Transition Ratios are set by By-law and are required to move to the next steps of completing the Final 2020 Budget and setting final **Tax Rates** for 2020
- A By-law adopting 2020 Final Budget and **Tax Rates** will be prepared at a later date (expected June 2020) once a Final Budget is approved by Council
- PRELIMINARY Budget numbers were prepared with input from all Departments. They are intended to give a minimal representation of the 2020 operating and capital needs of the Municipality, as well as long-term expenditures (example; debt repayment and obligation to Mattawa Seniors Home). Due to the Covid 19 pandemic that has taken place this year, significant cuts have been made to services and projects have been put on hold, in order to provide tax relief to the ratepayers of the Municipality of Calvin.
- Management is seeking further direction from Council as to next steps of FINAL 2020 Budget

EXAMPLE #1

2020 Levy decrease is approximately -13.262% under 2019

Overall Residential Tax Rate decrease is approximately -15.525%

Using a Residential Property with a 2019 CVA of \$250,000 for Demonstration

- A ratepayer with a home assessed at \$250,000 in 2019, using 2019 tax rates, paid a total of \$3122.17 in property taxes inclusive of School taxes.

Demonstrating Calculation of 2019 Tax Rates to this property:

<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax</u>
$\$250,000 \times 0.01087866 = \2719.67	$\$250,000 \times 0.00161000 = \402.50	$\$3122.17$

- That same ratepayer in 2020, with the average **CVA increase** (5.42%) would now have a home with a CVA of approximately \$263,550 and, applying 2020 tax rates, would pay a total of \$2780.39** in property taxes inclusive of school taxes.

Demonstrating Calculation of 2020 Tax Rates to this property:

<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax</u>
$\$263,550 \times 0.00901976 = \2377.16	$\$263,550 \times 0.00153000 = \403.23	$\$2780.39$

Demonstrates the amount that this particular property owner may expect to pay in 2020. In this case approximately \$341.78 per year **LESS than in 2019 (\$28.48 **LESS** per month). Please note that all properties will be effected differently depending on CVA change (+/-) which MPAC determines through property values/sales, along with any improvements or changes to the property since last assessed.

Respectfully submitted;

Cindy Pigeau
Clerk-Treasurer

Prepared: May 2020

PRELIMINARY A 2020 ESTIMATED MUNICIPAL REQUISITION (working sheet with OPTA TAX RATES)

May 5/20

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
TAXABLE CLASS	CVA	TRANSITION RATIOS	TAX REDUCTION	CVA WEIGHTED BY TRANSITION RATIOS	PERCENT SHARE	TAXES (2019 LEVY 1,331,317)	TAX RATE	TAXES MUNICIPAL PORTION	EDUCATION RATE	EDUCATION PORTION						
						\$1,154,750						2020	2019	% change Tax Rate	% Change Levy	\$ Levy increase
RES/FARM	54,911,500	1.000000		54,911,500	0.42895	\$495,330	0.00901976	\$495,288.55	0.00153000	\$34,014.60	0.01054976	0.01248866		-15.52528454	-13.2625813	-\$176,567
MULTI-RES	0			0	0.00000	\$0	0	\$0.00	0.00153000	\$0.00						
COMM. OCCUPIED	1,028,500	1.353400		1,391,972	0.01087	\$12,556	0.01220734	\$12,555.25	0.00601963	\$6,191.19	0.01822697	0.02080122		-12.37547605		
COMM. VAC. UNITS	0			0	0.00000	\$0	0.00854514	\$0.00	0.00601963	\$0.00						
COMM. VAC. LANDS	12,600	0.094738	.7(30%)	1,194	0.00001	\$11	0.00854514	\$107.67	0.00601963	\$75.85	0.01456477	0.014557858	0.047479512			
SUBTOTAL																
IND. OCCUPIED	2,974,000	2.632964		7,830,435	0.06117	\$70,635	0.02374870	\$70,628.63	0.00980000	\$29,145.20	0.0335487	0.03894312		-13.85204883		
IND. VAC. UNITS	0			0	0.00000	\$0	0.01543666	\$0.00	0.00980000	\$0.00						
IND. VAC. LANDS	5,700	1.711427	.65(35%)	9,755	0.00008	\$88	0.01543666	\$87.99	0.00980000	\$55.86	0.02523666	0.02531302		-0.301662939		
SUBTOTAL																
PIPELINES	25,903,000	2.312600		59,903,278	0.46794	\$540,359	0.02085910	\$540,313.27	0.00907364	\$235,034.50	0.02993274	0.03449448		-13.2245507		
FARMLANDS	3,649,700	0.250000		912,425	0.00713	\$8,231	0.00225494	\$8,229.85	0.00038250	\$1,396.01	0.00263744	0.00312216		-15.52514926		
MANAGED FOREST	239,900	0.250000		59,975	0.00047	\$541	0.00225494	\$540.96	0.00038250	\$91.76	0.00263744	0.00312216		-15.52514926		
TOTAL TAXABLE	88,724,900			125,020,533		\$1,127,750										
No longer have Tax Reduction applied to Educational Rate as of 2019																
PAYMENTS IN LIEU																
RES/FARM	257,500	1.000000		257,500	0.00201	\$2,323	0.01087866	\$2,801.25	0.00000000		0.01087866	0.01087866		0		
MULTI-RES	0			0	0.00000	\$0	0	\$0.00								
LANDFILL	1,800	1.469615		2,645	0.00002	\$24	0.01325557	\$23.86	0.00584711		0.01910268	0.02145982		-10.98396911		
COMM. OCCUPIED	2,019,400	1.353400		2,733,056	0.02135	\$24,654	0.01472318	\$29,731.99	0.00000000		0.01472318	0.01472318		0		
COMM VAC. UNITS	0			0	0.00000	\$0	0.01030623									
COMM. VAC. LANDS	0			0	0.00000	\$0	0.01030623									
SUBTOTAL																
IND. OCCUPIED	0			0	0.00000	\$0										
IND. VAC. UNITS	0			0	0.00000	\$0										
IND. VAC. LANDS	0			0	0.00000	\$0										
SUBTOTAL																
PIPLINES	0			0	0.00000	\$0										
FARMLANDS	0			0	0.00000	\$0										
MANAGED FORESTS	0			0	0.00000	\$0										
TOTAL PIL	2,278,700			2,993,201		\$27,000										
GRAND TOTAL	91,003,600			128,013,735	1.00000	\$1,154,750		\$1,160,309.28		\$356,004.96						
EXEMPT	3,963,700															
	94,967,300															

2019 Tax Levy \$1,331,317.00
Diff -\$171,007.72

13,313 1% of 2019 Levy for AMP

Final CVA 2019 86,327,909
Start CVA 2020 91,003,600
Change 4,675,691
% increase in CVA 5.42%

Corporation of the Municipality of Calvi
General Ledger Trial Balance



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Date : May 07, 2020

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Time : 10:22 am

Fiscal Year : 2020
 Account : 1-1-0101-100 To 1-5-1200-405
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	1			ASSET		
CATEGORY	101			CASH ON HAND AND IN BANKS		
1-1-0101-100				CASH ON HAND	0.00	0
1-1-0101-120				PETTY CASH	250.00	0
1-1-0101-121				PETTY CASH REC. COMMITTEE	0.00	0
1-1-0101-130				GENERAL BANK ACCOUNT	855,795.14	0
1-1-0101-150				BANK/RESERVE RECREATION	0.00	0
1-1-0101-151				BANK/RESERVE GENERAL	0.00	0
1-1-0101-153				BANK/RESERVE FIRE AUXILIARY	0.00	0
1-1-0101-154				BANK PARKLAND SAVINGS ACCC	14,649.84	0
1-1-0101-155				BANK/RESERVE GAS TAX	135,291.54	0
1-1-0101-160				TERM DEPOSIT	126,877.32	0
Category Total					1,132,863.84	0
CATEGORY	102			ACCOUNTS RECEIVABLE		
1-1-0102-210				ACCOUNTS RECEIVABLE-TAX SA	0.00	0
1-1-0102-211				HST REFUND	12,461.18	0
1-1-0102-220				ACCOUNTS RECEIVABLE-FED/PF	62,235.27	0
1-1-0102-280				ACCOUNTS RECEIVABLE-SUNDR	7,085.81	0
1-1-0102-290				PREPAID EXPENSES	22,519.97	0
Category Total					104,302.23	0
CATEGORY	103			TAXES RECEIVABLE		
1-1-0103-511				CURRENT TAXES	164,651.28	0
1-1-0103-512				TAX ARREARS PREVIOUS	12,024.11	0
1-1-0103-513				TAXES RECEIVABLE PRIOR	2,674.40	0
1-1-0103-570				PENALTIES & INTEREST	7,840.48	0
1-1-0103-590				DOUBTFUL ACCOUNTS	-2,000.00	0
1-1-0103-999				SUSPENSE ACCT	0.00	0
Category Total					185,190.27	0
CATEGORY	104			CAPITAL ASSETS		
1-1-0104-470				CAPITAL WORKS IN PROGRESS	8,566.05	0
1-1-0104-471				LAND	30,121.00	0
1-1-0104-472				BUILDINGS	526,325.99	0
1-1-0104-473				VEHICLES	1,152,814.38	0
1-1-0104-474				MACH, EQUIP & FURNITURE	327,714.28	0
1-1-0104-475				ROADS	2,567,992.99	0
1-1-0104-476				LAND IMPROVEMENTS	131,250.96	0
1-1-0104-477				LAND-LANDFILL	882.00	0
1-1-0104-478				LANDFILL CLOSURE AMOUNT	350,787.00	0
1-1-0104-479				COMP.HARD & SOFTWARE	82,297.53	0
1-1-0104-480				BRIDGES	2,202,602.56	0
Category Total					7,381,354.74	0

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FUND	1					
CLASS	1			ASSET		
CATEGORY	105			ACCUM. AMORTIZATION CAPITAL ASSETS		
CATEGORY	105			ACCUM. AMORTIZATION CAPITAL ASSETS		
1-1-0105-472				BUILDINGS ACCUM. AMORTIZATI	-270,083.88	0
1-1-0105-473				VEHICLES ACCUM. AMORTIZATIC	-334,980.99	0
1-1-0105-474				MACH, EQUIP & FURNITURE ACC	-184,926.51	0
1-1-0105-475				ROADS ACCUM. AMORTIZATION	-1,923,991.43	0
1-1-0105-476				LAND IMPROVEMENTS ACCUM. A	-38,959.31	0
1-1-0105-477				LAND-LANDFILL ACCUM. AMORTI	-882.00	0
1-1-0105-478				LANDFILL CLOSURE ACCUM. AMK	-350,787.00	0
1-1-0105-479				COMP HARD & SOFTWARE ACCL	-69,588.54	0
1-1-0105-480				BRIDGES ACCUM. AMORTIZATIOI	-465,416.06	0
Category Total					-3,639,615.72	0
CATEGORY	106			INVENTORY		
1-1-0106-301				SALEABLE INVENTORY	0.00	0
1-1-0106-302				INVENTORY FOR OWN USE	22,420.49	0
Category Total					22,420.49	0
ASSET Total					5,186,515.85	0
CLASS	2			LIABILITIES		
CATEGORY	101			LIABILITIES		
1-2-0101-134				INTERNAL FUNDS TO TRUST & R	-1,200.79	0
1-2-0101-230				PAYABLE TO GOVT	0.00	0
1-2-0101-231				COLLECTED HST (payable)	-2,261.76	0
1-2-0101-240				DUE TO FROM ENGLISH PUBLIC	0.00	0
1-2-0101-241				DUE TO FROM FRENCH PUBLIC E	0.00	0
1-2-0101-242				DUE TO FROM ENGLISH SEPARA	0.00	0
1-2-0101-243				DUE TO FROM FRENCH SEPARA	0.00	0
1-2-0101-244				DUE TO FROM NO SUPPORT/SCF	0.00	0
1-2-0101-310				TRADE ACCOUNTS PAYABLE	-37,884.97	0
1-2-0101-311				DEFERRED REVENUE OTHER	-15,000.00	0
1-2-0101-312				GENERAL LIABILITY CLEARING	0.00	0
1-2-0101-313				Accrued Interest	-108.49	0
1-2-0101-320				EMPLOYEE PENSION PAYABLE	0.00	0
1-2-0101-321				SICK LEAVE LIABILITY	-17,870.32	0
1-2-0101-322				EMPL. BENE.(WSIB & EHT) PAYAE	-5,679.92	0
1-2-0101-323				LANDFILL CLOSE LIABILITY	-350,787.00	0
1-2-0101-324				ANTOINE MOUNTAIN COMMITMEI	0.00	0
1-2-0101-325				MATTAWA HOSP STAFF RECRUIT	0.00	0
1-2-0101-326				FIRE SAFETY APPARATUS BA'S	0.00	0
1-2-0101-327				PHOTOCOPIER LEASE	-2,345.12	0
1-2-0101-331				RECEIVER GENERAL DEDUCTIOI	0.00	0
1-2-0101-332				WAGES PAYABLE LIABILITY	0.00	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	2			LIABILITIES		
CATEGORY	101			LIABILITIES		
1-2-0101-333				ACCRUAL VACATION PAY	-25,942.67	0
1-2-0101-335				GARNISHEE PAYABLE	0.00	0
1-2-0101-336				PREPAID TAXES	0.00	0
1-2-0101-399				TILE DRAINAGE LOAN #2 (GROV	0.00	0
1-2-0101-400				I/O LOAN FIRE TRUCK	-110,000.00	0
1-2-0101-401				BACKHOE LEASE	0.00	0
1-2-0101-404				GRADER LOAN	-159,635.36	0
1-2-0101-500				INTERIM TAXATION	-847,552.44	0
1-2-0101-700				CLEARING/PENNY SUSPENSE	2,265.84	0
1-2-0101-999				SUSPENSE - CR ROUNDING	0.00	0
Category Total					-1,574,003.00	0
CATEGORY	104			TRUST ACCOUNTS AND DEFERRED REVENUE		
1-2-0104-751				LOT AND PARKLAND LEVIES	-14,649.84	0
1-2-0104-752				OCIF Obligatory Reserve	0.00	0
1-2-0104-753				CARE & MAINTENANCE TRUST F	0.00	0
1-2-0104-758				CEMETERY 30 DAY COOL OFF	0.00	0
1-2-0104-759				DEFERRED REVENUE	0.00	0
Category Total					-14,649.84	0
LIABILITIES Total					-1,588,652.84	0
CLASS	3			EQUITY		
CATEGORY	101			EQUITY		
1-3-0101-310				RESERVES FEDERAL GAS TAX	-135,291.54	0
1-3-0101-311				RESERVE FOR WORKING FUNDS	-108,200.15	0
1-3-0101-312				RESERVE GENERAL SAVINGS AC	0.00	0
1-3-0101-313				RESERVE MUSEUM	0.00	0
1-3-0101-314				RESERVE FIRE DEPARTMENT	-84,351.75	0
1-3-0101-315				RESERVE FIRE AUXILIARY	0.00	0
1-3-0101-316				RESERVE SICK LEAVE	-3,000.00	0
1-3-0101-317				RESERVE FIRE PUMPER	0.00	0
1-3-0101-318				RESERVE N.BAY HOSPITAL	0.00	0
1-3-0101-319				RESERVE MATTAWA SENIORS HO	-68,072.00	0
1-3-0101-322				RESERVE ROAD DEPT.	-86,750.95	0
1-3-0101-323				RESERVES LANDFILL	-102,657.00	0
1-3-0101-324				RESERVES BUILDING DEPARTME	-9,000.00	0
1-3-0101-325				RESERVES COMM. EMERG. MEA	-3,007.00	0
1-3-0101-330				MUNICIPAL EQUITY RESERVE FU	-233,865.40	0
1-3-0101-331				RESERVES RECREATION	-5,507.86	0
1-3-0101-342				UNEXPENDED CAPITAL FINANCIN	0.00	0
1-3-0101-343				CAPITAL ASSET SURPLUS	-3,741,739.02	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			EQUITY		
CATEGORY	101			EQUITY		
Category Total					-4,581,442.67	0
CATEGORY	102			AMOUNTS TO BE RECOVERED		
1-3-0102-338				2B RECOVERED (B/S) I/O LOAN F	110,000.00	0
1-3-0102-339				2B RECOV (B/S) BACKHOE LEASI	0.00	0
1-3-0102-340				2B RECOV (B/S) EMPLOYEE BENI	17,870.32	0
1-3-0102-341				2B RECOV (B/S) LANDFILL CLOSL	350,787.00	0
1-3-0102-400				2B RECOV (B/S) ANTOINE MOUN	0.00	0
1-3-0102-401				2B RECOV (B/S) MATTAWA HOSP	0.00	0
1-3-0102-402				2BRECOV(B/S) FIRE DEPT BA'S	0.00	0
1-3-0102-403				2B RECOV (B/S) PHOTOCOPIER	2,345.12	0
1-3-0102-404				2B RECOV (B/S) GRADER	159,635.36	0
Category Total					640,637.80	0
EQUITY Total					-3,940,804.87	0
CLASS	4			REVENUE		
CATEGORY	101			TAXATION REVENUE		
1-4-0101-110				TAXATION-GENERAL LEVY	0.00	0
1-4-0101-111				SUPPLEMENTARY/OMIT	0.00	0
1-4-0101-112				MUNICIPAL DRAINAGE PAYMENT	0.00	0
1-4-0101-113				RAILWAY TAXATION	0.00	0
1-4-0101-115				PAYMENTS-IN-LIEU	0.00	0
Category Total					0.00	0
CATEGORY	103			ONTARIO UNCONDITIONAL GRANTS		
1-4-0103-117				OMPFP Ont Mun Funding Program	-96,250.00	0
1-4-0103-118				FIRE GRANT-ONE TIME	0.00	0
Category Total					-96,250.00	0
CATEGORY	104			ONTARIO CONDITIONAL GRANTS		
1-4-0104-120				FIRE GRANT PROVINCIAL	0.00	0
1-4-0104-121				LIVESTOCK GRANT PROVINCIAL	0.00	0
1-4-0104-122				LIBRARY GRANT PROVINCIAL	0.00	0
1-4-0104-123				OTHER PROV/FED GRANTS	-99,903.14	0
1-4-0104-124				INFRASTRUCTURE GRANTS	0.00	0
1-4-0104-125				DRAINAGE PROVINCIAL GRANTS	0.00	0
Category Total					-99,903.14	0
CATEGORY	105			POA REVENUE		
1-4-0105-126				CEMC REVENUE-OTHER MUNICII	0.00	0
1-4-0105-127				PROVINCIAL OFFENCES ACT	-210.51	0
Category Total					-210.51	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			REVENUE		
CATEGORY	106			USER FEES AND SERVICE CHARGES		
CATEGORY	106			USER FEES AND SERVICE CHARGES		
1-4-0106-130				CEMETERY REVENUE	0.00	0
1-4-0106-131				RECREATION REVENUE	-250.00	0
Category Total					-250.00	0
CATEGORY	107			LICENCES, PERMITS, FEES		
1-4-0107-140				BUILDING DEPT. REVENUES	-620.00	0
1-4-0107-141				DOG LICENSES	0.00	0
1-4-0107-142				LOTTERY LICENCES/FEES	0.00	0
1-4-0107-143				GENERAL GOVERNMENT REVEN	-38,870.47	0
1-4-0107-144				ELECTION REVENUE	0.00	0
1-4-0107-145				911 REVENUE	0.00	0
1-4-0107-146				FIRE DEPARTMENT REVENUE	-513.49	0
1-4-0107-147				FIRE DEPARTMENT AUXILIARY FI	0.00	0
1-4-0107-148				FIRE DEPARTMENT AGREEMENT	-1,888.00	0
1-4-0107-149				NEVADA REVENUES	0.00	0
1-4-0107-150				DO NOT USE	0.00	0
1-4-0107-151				ROAD VEHICLE TRUCK CREDITS	-90.00	0
1-4-0107-152				ROAD VEHICLE GRADER CREDIT	0.00	0
1-4-0107-153				ROAD VEHICLE LOADER/HOE CR	-1,260.00	0
1-4-0107-154				ROAD VEHICLE STEAMER CREDI	0.00	0
1-4-0107-155				AGGREGATES REVENUE	0.00	0
1-4-0107-156				ROAD NON MACH REVENUE	0.00	0
1-4-0107-160				LANDFILL REVENUE	-880.00	0
1-4-0107-161				BLUE BOX RECYCLING REVENUE	-2,422.35	0
1-4-0107-162				INDUSTRIAL WASTE REVENUE	0.00	0
1-4-0107-170				RECREATION COMMITTEE REVEI	0.00	0
1-4-0107-171				LOT AND PARKLAND REVENUE	0.00	0
1-4-0107-172				TAX CERT., MAPS AND COPIES	-119.00	0
1-4-0107-175				PLANNING/ZONING FEES	0.00	0
Category Total					-46,663.31	0
CATEGORY	108			PENALTIES AND INTEREST		
1-4-0108-180				PENALTIES AND INTEREST	-2,069.72	0
Category Total					-2,069.72	0
CATEGORY	109			OTHER REVENUE		
1-4-0109-184				HST COLLECTED	0.00	0
1-4-0109-185				INVESTMENT INCOME	-1,545.50	0
1-4-0109-186				CONTRA PROCEEDS OF DISPOS	0.00	0
1-4-0109-187				GAIN/LOSS ON DISPOSALS TCA	0.00	0
Category Total					-1,545.50	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			REVENUE		
CATEGORY	110			OTHER		
CATEGORY	110			OTHER		
1-4-0110-190				TILE DRAINAGE PAYMENTS	0.00	0
1-4-0110-191				BANK LOAN PROCEEDS	0.00	0
1-4-0110-192				TRANSFERS FROM RESERVES R	0.00	0
1-4-0110-193				TRANSFERS FROM RESERVES	0.00	0
1-4-0110-194				TRANSFERS FROM RESERVES F	0.00	0
1-4-0110-195				TRANSFERS FROM RESERVES L	0.00	0
1-4-0110-196				TRANSFERS FROM RESERVES N	0.00	0
1-4-0110-197				TRANSFERS FROM RESERVES M	0.00	0
1-4-0110-198				TRANSFERS FROM RESERVES G	0.00	0
1-4-0110-199				SURPLUS FROM PREVIOUS YEAI	0.00	0
1-4-0110-203				TRANSF. FROM WORKING FUND!	0.00	0
1-4-0110-204				TRANSFER FROM UNEXPENDED	0.00	0
Category Total					0.00	0
CATEGORY	111			TRANSFER AND TAXATION SCHOOL BOARDS		
1-4-0111-650				TAXATION ENGLISH PUBLIC	0.00	0
1-4-0111-651				TAXATION FRENCH PUBLIC	0.00	0
1-4-0111-652				TAXATION ENGLISH SEPARATE	0.00	0
1-4-0111-653				TAXATION FRENCH SEPARATE	0.00	0
1-4-0111-654				TAXATION NO SUPPORT	0.00	0
1-4-0111-655				TRANSFER TO ENGLISH PUBLIC	57,699.70	0
1-4-0111-656				TRANSFER TO FRENCH PUBLIC I	5,565.88	0
1-4-0111-657				TRANSFER TO ENGLISH SEPARA	14,595.58	0
1-4-0111-658				TRANSFER TO FRENCH SEPARA	15,171.28	0
Category Total					93,032.44	0
REVENUE Total					-153,859.74	0
CLASS	5			EXPENDITURES		
CATEGORY	100			COUNCIL		
1-5-0100-100				SALARIES AND BENEFITS-COUNI	11,654.94	0
1-5-0100-102				VEHICLE EXPENSES	258.03	0
1-5-0100-104				WSIB & EHT - COUNCIL	221.37	0
1-5-0100-106				INTEGRITY COMMISSIONER	5,143.62	0
Category Total					17,277.96	0
CATEGORY	101			ADMINISTRATION		
1-5-0101-100				SALARIES AND BENEFITS - ADMII	33,053.70	0
1-5-0101-101				MATERIALS AND SUPPLIES - ADMIN	1,476.48	0
1-5-0101-102				VEHICLE EXPENSE - ADMIN	472.51	0
1-5-0101-103				TELEPHONE, FAX, CELL PHONE	745.96	0
1-5-0101-104				WSIB & EHT - ADMIN	1,891.63	0

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FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	101			ADMINISTRATION		
1-5-0101-105				SEMINARS, WORKSHOPS- ADMIN	670.73	0
1-5-0101-106				MISCELLANEOUS & MEMBERSHI	1,687.10	0
1-5-0101-110				SERVICES	0.00	0
1-5-0101-113				CPP & UIC - ADMIN	2,568.49	0
1-5-0101-114				GROUP INSURANCE/GENERAL D	4,819.38	0
1-5-0101-115				COMPUTER EXPENSES	5,788.46	0
1-5-0101-116				AUDITOR	12,125.52	0
1-5-0101-117				COPIER EXPENSES	1,535.22	0
1-5-0101-118				OFFICE REPAIRS	0.00	0
1-5-0101-119				DONATIONS	0.00	0
1-5-0101-120				LAWYER FEES	0.00	0
1-5-0101-121				ELECTIONS	0.00	0
1-5-0101-122				ELECTION REFUNDS	0.00	0
1-5-0101-123				BANK SERVICE CHG, INTEREST	463.14	0
1-5-0101-125				TAX REGISTRATION	1,151.19	0
1-5-0101-126				TAXATION WRITE OFF'S	0.00	0
1-5-0101-128				PAYROLL CLEARING ACCOUNT	0.00	0
1-5-0101-129				INTERIM PAYROLL ACCOUNT	0.00	0
1-5-0101-130				EDUCATION TAX/LANDFILL	0.00	0
1-5-0101-131				TRANSFER FUNDS	0.00	0
1-5-0101-132				CAPITAL EXPENDITURES - ADMIN	444.69	0
1-5-0101-133				TRANSFER TO RESERVES-workin	0.00	0
1-5-0101-152				EMPLOYER HEALTH TAX - ADMIN	0.00	0
1-5-0101-169				INSURANCE-ADMIN	7,748.57	0
1-5-0101-171				POSTAGE	880.64	0
1-5-0101-172				TRANSFER TO RESERVES-GAS 1	0.00	0
1-5-0101-174				HEALTH AND SAFETY	605.53	0
1-5-0101-187				EMPLOYEE PENSION EXPENSE (2,728.68	0
1-5-0101-188				FCM- MAMP PROJECT	0.00	0
1-5-0101-189				INTEREST PHOTOCOPIER LEASE	0.00	0
1-5-0101-250				GENERAL GOVT AMORTIZATION	0.00	0
1-5-0101-251				GEN GOVT CONTRA CAPITAL	0.00	0
1-5-0101-700				PENNY ROUNDING	-0.03	0
Category Total					80,857.59	0
CATEGORY	200			FIRE PROTECTION		
1-5-0200-100				SALARIES AND BENEFITS - FIRE	4,614.20	0
1-5-0200-101				MATERIALS & SUPPLIES-FIRE	3,628.90	0
1-5-0200-102				VEHICLE EXPENSE - FIRE	986.63	0
1-5-0200-104				WSIB & EHT - FIRE	259.91	0
1-5-0200-106				MISCELLANEOUS-FIRE	326.46	0
1-5-0200-107				HYDRO - FIRE	391.61	0
1-5-0200-108				HEATING FUEL - FIRE	1,471.33	0

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FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	200			FIRE PROTECTION		
1-5-0200-109				EQUIPMENT CHARGES - FIRE	0.00	0
1-5-0200-110				SERVICES - FIRE	0.00	0
1-5-0200-113				CPP & UIC - FIRE	297.94	0
1-5-0200-114				GROUP INSURANCE-FIRE	0.00	0
1-5-0200-132				CAPITAL EXPENDITURES - FIRE	0.00	0
1-5-0200-133				TRANSFER TO RESERVES - FIRE	0.00	0
1-5-0200-134				MEMBERSHIPS - FIRE	100.00	0
1-5-0200-135				BUILDING MAINTENANCE - FIRE	71.90	0
1-5-0200-136				BREATHING AIR & OXYGEN	1,544.27	0
1-5-0200-137				COMMUNICATIONS - FIRE	1,472.32	0
1-5-0200-138				TRAINING - FIRE	664.42	0
1-5-0200-139				FIRE PREVENTION	0.00	0
1-5-0200-140				PAYMENTS TO OTHER FIRE DEP'	0.00	0
1-5-0200-142				FOREST FIRE EXPENSE	0.00	0
1-5-0200-152				EMPLOYER HEALTH TAX - FIRE	0.00	0
1-5-0200-169				INSURANCE-FIRE	5,498.99	0
1-5-0200-185				TRANSFER TO CAP FUND BALAN	0.00	0
1-5-0200-187				FIRE PENSION EXPENSE	0.00	0
1-5-0200-250				FIRE AMORTIZATION	0.00	0
1-5-0200-251				FIRE CONTRA CAPITAL	0.00	0
1-5-0200-402				FIRE TRUCK LOAN PAYMENT	0.00	0
1-5-0200-404				FIRE TRUCK LOAN INTEREST	0.00	0
Category Total					21,328.88	0
CATEGORY	210			COMMUNITY EMERGENCY MEASURES		
1-5-0210-100				SALARIES & BENEFITS - CEMC	343.20	0
1-5-0210-101				MATERIALS & SUPPLIES - CEMC	59.53	0
1-5-0210-104				WSIB & EHT- CEMC	18.13	0
1-5-0210-110				SERVICES - CEMC	0.00	0
1-5-0210-113				CPP & UIC - CEMC	9.27	0
1-5-0210-133				TRANSFERS TO RESERVES - CEI	0.00	0
1-5-0210-138				CEMC TRAINING	183.17	0
Category Total					613.30	0
CATEGORY	220			NEVADA TICKETS		
1-5-0220-100				NEVADA TICKETS	0.00	0
1-5-0220-170				TRANSFER NEVADAS	0.00	0
Category Total					0.00	0
CATEGORY	300			ROADS		
1-5-0300-100				SALARIES AND BENEFITS - ROAD	14,405.45	0
1-5-0300-101				MATERIALS AND SUPPLIES - ROAD	0.00	0
1-5-0300-102				VEHICLE EXPENSE - ROADS	1,963.92	0

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FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	300			ROADS		
1-5-0300-103				TELEPHONE, CELL PHONE - ROA	332.19	0
1-5-0300-104				WSIB & EHT- ROADS	831.92	0
1-5-0300-105				SEMINARS, WORKSHOPS, MEME	654.99	0
1-5-0300-106				MISCELLANEOUS - ROADS	0.00	0
1-5-0300-107				HYDRO - ROADS	708.85	0
1-5-0300-108				HEATING FUEL - ROADS	5,984.92	0
1-5-0300-110				SERVICES - ROADS	0.00	0
1-5-0300-113				CPP & UIC - ROADS	1,137.19	0
1-5-0300-114				GROUP INSURANCE-ROADS	4,919.89	0
1-5-0300-120				LAWYER FEES - ROADS	0.00	0
1-5-0300-132				CAPITAL EXPENDITURES - ROAD	0.00	0
1-5-0300-133				TRANSFER TO RESERVES - ROA	0.00	0
1-5-0300-135				BUILDING MAINTENANCE-ROADS	362.14	0
1-5-0300-149				SMALL TOOLS - ROADS	1,167.07	0
1-5-0300-150				OFFICE AND SHOP EXPENSE - R	2,703.75	0
1-5-0300-151				LOAN INTEREST - ROADS	0.00	0
1-5-0300-152				EMPLOYER HEALTH TAX - ROAD	0.00	0
1-5-0300-166				VAC. PAY/SICK LEAVE - ROADS	0.00	0
1-5-0300-169				INSURANCE-ROADS	8,073.51	0
1-5-0300-173				BUILDING CAN FUND -PROJECT I	0.00	0
1-5-0300-182				WATER SYSTEM 39%	0.00	0
1-5-0300-184				TO UNEXPENDED CAPITAL	0.00	0
1-5-0300-187				ROADS PENSION EXPENSE	0.00	0
1-5-0300-250				GENERAL ROADS AMORTIZATION	0.00	0
1-5-0300-251				ROADS CONTRA CAPITAL	0.00	0
1-5-0300-402				BACKHOE LEASE ADMIN FEE	0.00	0
1-5-0300-404				LOAN PAYMENT BACKHOE/GRAC	51,788.32	0
Category Total					95,034.11	0
CATEGORY	310			HARDTOP MAINTENENCE		
1-5-0310-100				SALARIES AND BENEFITS - HARC	637.00	0
1-5-0310-101				MATERIALS AND SUPPLIES - HAF	1,562.02	0
1-5-0310-104				WSIB & EHT - HARDTOP MAINTEI	33.63	0
1-5-0310-106				MISCELLANEOUS - HARDTOP	0.00	0
1-5-0310-109				EQUIPMENT CHARGES - HARDTC	0.00	0
1-5-0310-110				SERVICES - HARDTOP	0.00	0
1-5-0310-113				CPP & UIC - HARDTOP MAINTEN/	45.55	0
1-5-0310-250				ROADS AMORTIZATION	0.00	0
Category Total					2,278.20	0
CATEGORY	311			DITCHING		
1-5-0311-100				SALARIES AND BENEFITS - DITCI	0.00	0
1-5-0311-101				MATERIALS AND SUPPLIES - DITC	0.00	0

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FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	311			DITCHING		
1-5-0311-104				WSIB & EHT - DITCHING	0.00	0
1-5-0311-106				MISCELLANEOUS - DITCHING	0.00	0
1-5-0311-109				EQUIPMENT CHARGES - DITCHIN	0.00	0
1-5-0311-110				SERVICES - DITCHING	0.00	0
1-5-0311-113				CPP & UIC - DITCHING	0.00	0
Category Total					0.00	0
CATEGORY	312			GRAVEL PATCHING		
1-5-0312-100				SALARIES AND BENEFITS - GRAV	91.00	0
1-5-0312-101				MATERIALS AND SUPPLIES - GRAV	0.00	0
1-5-0312-104				WSIB & EHT - GRAVEL PATCHING	4.80	0
1-5-0312-106				MISCELLANEOUS - GRAVEL PATC	0.00	0
1-5-0312-109				EQUIPMENT CHARGES - GRAVEL	0.00	0
1-5-0312-110				SERVICES - GRAVEL PATCHING	0.00	0
1-5-0312-113				CPP & UIC - GRAVEL PATCHING	6.50	0
1-5-0312-250				UNPAVED ROADS AMORTIZATION	0.00	0
Category Total					102.30	0
CATEGORY	313			GRADING		
1-5-0313-100				SALARIES AND BENEFITS - GRAI	2,162.92	0
1-5-0313-101				MATERIALS AND SUPPLIES - GRAV	0.00	0
1-5-0313-104				WSIB & EHT - GRADING	114.21	0
1-5-0313-106				MISCELLANEOUS - GRADING	0.00	0
1-5-0313-109				EQUIPMENT CHARGES - GRADIN	0.00	0
1-5-0313-110				SERVICES - GRADING	0.00	0
1-5-0313-113				CPP & UIC - GRADING	156.77	0
Category Total					2,433.90	0
CATEGORY	314			DUST LAYER/CALCIUM		
1-5-0314-100				SALARIES AND BENEFITS - DUST	0.00	0
1-5-0314-101				MATERIALS AND SUPPLIES - DUS	0.00	0
1-5-0314-104				WSIB & EHT - DUST LAYER/CALC	0.00	0
1-5-0314-106				MISCELLANEOUS - DUST LAYER	0.00	0
1-5-0314-109				EQUIPMENT CHARGES - DUST L/	0.00	0
1-5-0314-110				SERVICES - DUST LAYER	0.00	0
1-5-0314-113				CPP & UIC - DUST LAYER/CALCIL	0.00	0
Category Total					0.00	0
CATEGORY	315			GRAVEL RESURFACING		
1-5-0315-100				SALARIES AND BENEFITS - GRAV	0.00	0
1-5-0315-101				MATERIALS AND SUPPLIES - GRAV	0.00	0
1-5-0315-104				WSIB & EHT - GRAVEL RESURFAI	0.00	0
1-5-0315-106				MISCELLANEOUS - GRAVEL RESI	0.00	0

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FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	315			GRAVEL RESURFACING		
1-5-0315-109				EQUIPMENT CHARGES - GRAVEL	0.00	0
1-5-0315-110				SERVICES - GRAVEL RESURF.	0.00	0
1-5-0315-113				CPP & UIC - GRAVEL RESURFACI	0.00	0
Category Total					0.00	0
CATEGORY	316			SAFETY DEVICES		
1-5-0316-100				SALARIES AND BENEFITS - SAFE	0.00	0
1-5-0316-101				MATERIALS AND SUPPLIES - SAF	469.89	0
1-5-0316-104				WSIB & EHT - SAFETY DEVICES	0.00	0
1-5-0316-106				MISCELLANEOUS - SAFETY DEVI	0.00	0
1-5-0316-109				EQUIPMENT CHARGES - SAFETY	0.00	0
1-5-0316-110				SERVICES - SAFETY DEVICES	888.00	0
1-5-0316-113				CPP & UIC - SAFETY DEVICES	0.00	0
Category Total					1,357.89	0
CATEGORY	317			BRIDGES & CULVERTS		
1-5-0317-100				SALARIES AND BENEFITS - BRID	0.00	0
1-5-0317-101				MATERIALS AND SUPPLIES - BRII	0.00	0
1-5-0317-104				WSIB & EHT - BRIDGES & CULVEI	0.00	0
1-5-0317-106				MISCELLANEOUS - BRIDG/CULV	0.00	0
1-5-0317-109				EQUIPMENT CHARGES - BRIDG/C	0.00	0
1-5-0317-110				SERVICES - BRIDG/CULV	0.00	0
1-5-0317-113				CPP & UIC - BRIDGES & CULVER	0.00	0
1-5-0317-250				ROAD STRUCTURES AMORTIZAT	0.00	0
Category Total					0.00	0
CATEGORY	318			ROADSIDE MAINTENANCE		
1-5-0318-100				SALARIES AND BENEFITS - RDSII	1,675.84	0
1-5-0318-101				REPAIRS & MAINT.	0.00	0
1-5-0318-104				WSIB & EHT - ROADSIDE MAINT	88.54	0
1-5-0318-106				MATERIALS & SUPPLIES - RDSIDI	0.00	0
1-5-0318-109				EQUIPMENT CHARGES - RDSIDE	0.00	0
1-5-0318-110				SERVICES - RDSIDE MAIN.	0.00	0
1-5-0318-113				CPP & UIC - ROADSIDE MAINTEN	119.96	0
Category Total					1,884.34	0
CATEGORY	319			SNOWPLOWING		
1-5-0319-100				SALARIES AND BENEFITS - SNOV	5,509.49	0
1-5-0319-101				MATERIALS ANS SUPPLIES - SNC	0.00	0
1-5-0319-104				WSIB & EHT - SNOWPLOWING	295.15	0
1-5-0319-106				MISCELLANEOUS - SNOWPLOW	0.00	0
1-5-0319-109				EQUIPMENT CHARGES - SNOWP	0.00	0
1-5-0319-110				SERVICES - SNOWPLOW	0.00	0

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FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	319			SNOWPLOWING		
1-5-0319-113				CPP & UIC - SNOWPLOWING	399.09	0
Category Total					6,203.73	0
CATEGORY	320			SANDING		
1-5-0320-100				SALARIES AND BENEFITS - SANC	6,673.59	0
1-5-0320-101				MATERIALS AND SUPPLIES - SAN	0.00	0
1-5-0320-104				WSIB & EHT - SANDING	427.32	0
1-5-0320-106				MISCELLANEOUS - SANDING	0.00	0
1-5-0320-109				EQUIPMENT CHARGES - SANDIN	0.00	0
1-5-0320-110				SERVICES - SANDING	0.00	0
1-5-0320-113				CPP & UIC - SANDING	571.93	0
1-5-0320-250				WINTER CONTROL AMORTIZATIC	0.00	0
Category Total					7,672.84	0
CATEGORY	321			ICE BLADING		
1-5-0321-100				SALARIES AND BENEFITS - ICE B	2,753.96	0
1-5-0321-101				MATERIALS AND SUPPLIES - ICE	0.00	0
1-5-0321-104				WSIB & EHT - ICE BLADING	157.31	0
1-5-0321-106				MISCELLANEOUS - ICE BLADING	0.00	0
1-5-0321-109				EQUIPMENT CHARGES - ICE BLA	0.00	0
1-5-0321-110				SERVICES - ICE BLADING	0.00	0
1-5-0321-113				CPP & UIC - ICE BLADING	216.17	0
Category Total					3,127.44	0
CATEGORY	322			THAW CULVERTS		
1-5-0322-100				SALARIES AND BENEFITS - THAV	252.05	0
1-5-0322-101				MATERIALS AND SUPPLIES - THA	0.00	0
1-5-0322-104				WSIB & EHT - THAW CULVERTS	13.30	0
1-5-0322-106				MISCELLANEOUS - THAW CULVE	0.00	0
1-5-0322-109				EQUIPMENT CHARGES - THAW C	0.00	0
1-5-0322-110				SERVICES - THAW CULVERTS	0.00	0
1-5-0322-113				CPP & UIC - THAW CULVERTS	18.19	0
Category Total					283.54	0
CATEGORY	323			STAND BY WAGES		
1-5-0323-100				SALARIES AND BENEFITS - STAN	1,786.86	0
1-5-0323-104				WSIB & EHT - STAND BY WAGES	107.25	0
1-5-0323-113				CPP & UIC - STAND BY WAGES	117.22	0
Category Total					2,011.33	0
CATEGORY	324			MAIN ROAD EXPENDITURES		
1-5-0324-100				SALARIES AND BENEFITS - MAIN	0.00	0
1-5-0324-101				MATERIALS AND SUPPLIES - MAI	0.00	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	324			MAIN ROAD EXPENDITURES		
1-5-0324-104				WSIB & EHT - MAIN ROAD EXPEN	0.00	0
1-5-0324-106				MISCELLANEOUS - MAIN ROAD	0.00	0
1-5-0324-109				EQUIPMENT CHARGES - MAIN RC	0.00	0
1-5-0324-110				SERVICES - MAIN ROAD	0.00	0
1-5-0324-113				CPP & UIC - MAIN ROAD EXPEND	0.00	0
Category Total					0.00	0
CATEGORY	325			TRUCK EXPENDITURES		
1-5-0325-100				SALARIES AND BENEFITS - TRUC	1,514.33	0
1-5-0325-101				REPAIRS AND MAINTENANCE-TR	2,586.72	0
1-5-0325-104				WSIB & EHT - TRUCK EXPENDITL	79.95	0
1-5-0325-106				FUEL & OIL - TRUCK EXPEND.	8,031.54	0
1-5-0325-109				EQUIPMENT CHARGES - TRUCK I	0.00	0
1-5-0325-110				SERVICES - TRUCK EXPEND.	0.00	0
1-5-0325-113				CPP & UIC - TRUCK EXPENDITUR	109.01	0
Category Total					12,321.55	0
CATEGORY	326			GRADER EXPENDITURES		
1-5-0326-100				SALARIES AND BENEFITS - GRAI	174.34	0
1-5-0326-101				REPAIRS AND MAINTENANCE-GR	1,289.01	0
1-5-0326-104				WSIB & EHT - GRADER EXPENDI	9.23	0
1-5-0326-106				FUEL & OIL - GRADER EXPEND.	2,863.00	0
1-5-0326-109				EQUIPMENT CHARGES - GRADEI	0.00	0
1-5-0326-110				SERVICES - GRADER EXPEND.	0.00	0
1-5-0326-113				CPP & UIC - GRADER EXPENDITL	12.60	0
Category Total					4,348.18	0
CATEGORY	327			LOADER/HOE EXPENDITURES		
1-5-0327-100				SALARIES AND BENEFITS - LOAD	661.55	0
1-5-0327-101				REPAIRS AND MAINTENANCE-LO	2,872.34	0
1-5-0327-104				WSIB & EHT - LOADER/HOE EXPE	34.94	0
1-5-0327-106				FUEL & OIL - LOADER/HOE EXP.	2,507.56	0
1-5-0327-109				EQUIPMENT CHARGES - LOADEF	0.00	0
1-5-0327-110				SERVICES - LOADER/HOE EXP.	0.00	0
1-5-0327-113				CPP & UIC - LOADER/HOE EXPEN	47.47	0
Category Total					6,123.86	0
CATEGORY	328			STEAMER EXPENDITURES		
1-5-0328-100				SALARIES AND BENEFITS - STEA	0.00	0
1-5-0328-101				REPAIRS AND MAINTENANCE-ST	0.00	0
1-5-0328-104				WSIB & EHT - STEAMER EXPEND	0.00	0
1-5-0328-106				FUEL & OIL - STEAMER EXP.	0.00	0
1-5-0328-109				EQUIPMENT CHARGES - STEAME	0.00	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	328			STEAMER EXPENDITURES		
1-5-0328-110				SERVICES - STEAMER EXP.	0.00	0
1-5-0328-113				CPP & UIC - STEAMER EXPENDIT	0.00	0
Category Total					0.00	0
CATEGORY	329			PROJECTS AND ROAD IMPROVEMENTS		
1-5-0329-100				SALARIES AND BENEFITS - ROAD	0.00	0
1-5-0329-101				MATERIALS & SUPPLIES - ROAD	0.00	0
1-5-0329-104				WSIB & EHT - PROJECTS & ROAD	0.00	0
1-5-0329-106				MISCELLANEOUS - ROAD PROJE	0.00	0
1-5-0329-109				EQUIPMENT CHARGE - ROAD PR	0.00	0
1-5-0329-110				SERVICES - ROAD PROJECTS	0.00	0
1-5-0329-113				CPP & UIC - PROJECTS & ROAD I	0.00	0
Category Total					0.00	0
CATEGORY	400			ENVIRONMENTAL		
1-5-0400-100				SALARIES AND BENEFITS - ENVII	11,869.34	0
1-5-0400-101				MATERIALS AND SUPPLIES - ENV	0.00	0
1-5-0400-102				VEHICLE EXPENSE - ENVIRONME	70.24	0
1-5-0400-103				COMMUNICATION-ENVIRONMEN	0.00	0
1-5-0400-104				WSIB & EHT- ENVIRONMENT	660.35	0
1-5-0400-105				SEMINARS AND WORKSHOPS - E	0.00	0
1-5-0400-106				MISCELLANEOUS - ENVIRONMEN	0.00	0
1-5-0400-107				HYDRO-ENVIRONMENT	0.00	0
1-5-0400-108				HEATING FUEL - ENVIRONMENT	0.00	0
1-5-0400-109				INTERNAL EQUIP CHARGES - EN	1,350.00	0
1-5-0400-110				OUTSIDE SERVICES - ENVIRONV	0.00	0
1-5-0400-113				CPP & UIC - ENVIRONMENT	717.66	0
1-5-0400-114				GROUP INSURANCE LANDFILL	0.00	0
1-5-0400-126				TAX WRITE OFF FOR LANDFILL T.	0.00	0
1-5-0400-132				CAPITAL EXPENDITURES - ENVIF	0.00	0
1-5-0400-133				TRANSFER TO RESERVES - ENVI	0.00	0
1-5-0400-146				MONITORING OF WELLS	0.00	0
1-5-0400-147				RECYCLING	538.00	0
1-5-0400-148				LANDFILL CLOSURE EXPENSE	0.00	0
1-5-0400-152				EMPLOYER HEALTH TAX - ENVIR	0.00	0
1-5-0400-169				INSURANCE-ENVIRONMENT	0.00	0
1-5-0400-175				BLUE BOX RECYCLING COSTS	1,728.54	0
1-5-0400-183				COMPACTION	266.60	0
1-5-0400-187				LANDFILL PENSION EXPENSE	0.00	0
1-5-0400-250				WASTE DISPOSAL AMORTIZATIO	0.00	0
1-5-0400-251				WASTE DISPOSAL CONTRA CAPI	0.00	0
Category Total					17,200.73	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	500			HEALTH SERVICES		
CATEGORY	500			HEALTH SERVICES		
1-5-0500-100				SALARIES & BENEFITS - CEMETE	1,920.24	0
1-5-0500-101				MATERIALS & SUPPLIES - CEMET	0.00	0
1-5-0500-102				VEHICLE EXPENSE - CEMETERY	1.80	0
1-5-0500-104				WSIB & EHT - CEMETERY	101.36	0
1-5-0500-108				HEALTH UNIT	7,764.15	0
1-5-0500-109				EQUIPMENT CHARGES-CEMETE	0.00	0
1-5-0500-110				OUTSIDE SERVICES-CEMETER	0.00	0
1-5-0500-113				CPP & UIC - CEMETERY	136.02	0
1-5-0500-169				INSURANCE-HEALTH SERVICES	0.00	0
1-5-0500-250				CEMETERY AMORTIZATION	0.00	0
1-5-0500-251				CEMETERY CONTRA CAPITAL	0.00	0
Category Total					9,923.57	0
CATEGORY	600			SOCIAL SERVICES		
1-5-0600-110				COMMUNITY & SOCIAL SERVICE	79,293.67	0
1-5-0600-111				MATTAWA SENIORS HOME	0.00	0
1-5-0600-112				CASSELLHOLME	20,095.00	0
1-5-0600-168				MATTAWA HOSP STAFF RECRUIT	0.00	0
1-5-0600-180				TRANSFER TO RESERVES N.BAY	0.00	0
1-5-0600-181				TRANSFER TO RESERVES MATT	0.00	0
Category Total					99,388.67	0
CATEGORY	700			RECREATION		
1-5-0700-100				SALARIES AND BENEFITS - REC	16,364.69	0
1-5-0700-101				MATERIALS AND SUPPLIES (HAL	-39.54	0
1-5-0700-102				VEHICLE EXPENSE - RECREATIO	221.54	0
1-5-0700-104				WSIB & EHT -REC.	981.57	0
1-5-0700-105				SEMINARS AND WORKSHOPS - F	0.00	0
1-5-0700-106				MISCELLANEOUS - RECREATION	200.00	0
1-5-0700-107				HYDRO - RECREATION	1,654.01	0
1-5-0700-108				HEATING FUEL-HALL	1,334.27	0
1-5-0700-109				EQUIPMENT CHARGES - RECRE	0.00	0
1-5-0700-110				SERVICES - RECREATION	0.00	0
1-5-0700-113				CPP & UIC - REC	1,309.51	0
1-5-0700-114				GROUP INSURANCE	4,680.09	0
1-5-0700-124				HERITAGE FUND PROJECT	0.00	0
1-5-0700-132				CAPITAL EXPENDITURES - RECR	1,114.27	0
1-5-0700-133				TRANSFER TO RESERVES - RECI	0.00	0
1-5-0700-135				BUILDING MAINTENANCE	1,419.37	0
1-5-0700-152				EMPLOYER HEALTH TAX - RECRE	0.00	0
1-5-0700-153				RINK & SPORTSCENTRE	1,263.97	0
1-5-0700-154				MATTAWA USER FEE AGREEMEN	0.00	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	700			RECREATION		
1-5-0700-155				SMITH LK. BOAT LAUNCH	0.00	0
1-5-0700-156				LIBRARY	0.00	0
1-5-0700-157				RECREATION RESERVES	0.00	0
1-5-0700-169				INSURANCE-RECREATION	2,424.55	0
1-5-0700-171				POSTAGE-CRC	0.00	0
1-5-0700-182				WATER SYSTEM MAINTENANCE	53.13	0
1-5-0700-186				REC. COMMITTEE EXPENDITURE	0.00	0
1-5-0700-187				RECREATION PENSION EXPENSE	0.00	0
1-5-0700-250				RECREATION FACILITIES AMORT	0.00	0
1-5-0700-251				REC FACILITIES CONTRA CAPITA	0.00	0
Category Total					32,981.43	0
CATEGORY	800			PLANNING AND DEVELOPMENT		
1-5-0800-100				SALARIES AND BENEFITS - PLAN	0.00	0
1-5-0800-101				MATERIALS AND SUPPLIES - PLA	0.00	0
1-5-0800-102				VEHICLE EXPENSE - PLANNING	0.00	0
1-5-0800-104				WSIB & EHT - PLANNING	0.00	0
1-5-0800-105				SEMINARS AND WORKSHOPS - F	0.00	0
1-5-0800-110				SERVICES - PLANNING	4,194.12	0
1-5-0800-113				CPP & UIC - PLANNING	0.00	0
1-5-0800-158				ZONING	0.00	0
1-5-0800-159				OFFICIAL PLAN	0.00	0
1-5-0800-160				EAST NIPISSING PLANNING BOA	0.00	0
1-5-0800-161				ZONING AMENDMENTS	0.00	0
1-5-0800-162				ASSESSMENT SERVICES	6,823.64	0
1-5-0800-163				MUNICIPAL DRAINAGE	628.37	0
1-5-0800-164				TILE DRAINAGE	0.00	0
1-5-0800-165				TILE LOAN/GROVE #2	0.00	0
1-5-0800-250				PLANNING & DEVELOPMENT AM	0.00	0
1-5-0800-251				PLAN & DEV CONTRA CAPITAL	0.00	0
Category Total					11,646.13	0
CATEGORY	900			BUILDING		
1-5-0900-100				SALARIES AND BENEFITS - BUIL	0.00	0
1-5-0900-101				MATERIALS AND SUPPLIES - BUI	0.00	0
1-5-0900-102				VEHICLE EXPENSE - BUILDING	0.00	0
1-5-0900-104				WSIB & EHT - BUILDING	0.00	0
1-5-0900-105				SEMINARS AND WORKSHOPS - E	0.00	0
1-5-0900-106				MISCELLANEOUS - BUILDING	0.00	0
1-5-0900-110				CBO/INSPECTION SERVICES - BL	3,327.13	0
1-5-0900-113				CPP & UIC - BUILDING	0.00	0
1-5-0900-120				LAWYER FEES - BUILDING	0.00	0
1-5-0900-133				TRANSFER TO RESERVES-BUILD	0.00	0

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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURES		
CATEGORY	900			BUILDING		
1-5-0900-152				EMPLOYER HEALTH TAX - BUILDI	0.00	0
1-5-0900-169				INSURANCE-BUILDING	1,249.77	0
Category Total					4,576.90	0
CATEGORY	950			ENFORCEMENT		
1-5-0950-100				SALARIES AND BENEFITS -ENFO	695.82	0
1-5-0950-101				VALUER/FENCEVIEWER/CANINE	1,019.03	0
1-5-0950-102				VEHICLE EXPENSES-ENFORCEM	94.50	0
1-5-0950-104				WSIB & EHT - ENFORCEMENT	36.77	0
1-5-0950-105				SEMINARS&TRAINING-ENFORCE	0.00	0
1-5-0950-106				MISCELLANEOUS-ENFORCEMEN	0.00	0
1-5-0950-113				CPP & UIC - ENFORCEMENT	45.77	0
1-5-0950-141				POLICING SERVICES	42,930.85	0
1-5-0950-143				911 MAINTENANCE	737.49	0
1-5-0950-144				CONSERVATION AUTHORITY	9,913.00	0
1-5-0950-145				ANIMAL CONTROL	350.00	0
1-5-0950-169				INSURANCE - ENFORCEMENT	0.00	0
Category Total					55,823.23	0
CATEGORY	1200			AMOUNT TO BE RECOVERED (I/S)		
1-5-1200-321				2B RECOV (I/S) - BACKHOE LEAS	0.00	0
1-5-1200-322				2B RECOV (I/S) - EMPLOYEE BEN	0.00	0
1-5-1200-323				2B RECOV (I/S) - LANDFILL CLOS	0.00	0
1-5-1200-399				2B RECOV (I/S)I/O LOAN FIRE TR	0.00	0
1-5-1200-400				2B RECOV (I/S) MATTAWA HOSP.	0.00	0
1-5-1200-401				2B RECOV (I/S)ANTOINE MOUNT/	0.00	0
1-5-1200-402				2B REC (I/S) TILE LOAN #2	0.00	0
1-5-1200-403				2B RECOV (I/S) FIRE DEPT BA'S	0.00	0
1-5-1200-405				2B RECOV (I/S)PHOTOCOPIER LE	0.00	0
Category Total					0.00	0
EXPENDITURES Total					496,801.60	0
GENERAL OPERATING Total					0.00	0
REPORT TOTAL					0.00	0

CORPORATION OF THE MUNICIPALITY OF CALVIN
2020 PRELIMINARY BUDGET

		2020 BUDGET	2019 BUDGET	DIFF Yr/Yr
2020 FINAL	Capital Costs	48,300	909,239	-860,939
	Operating Costs	1,691,151	1,716,242	-25,091
	COLA Is 2.2% Dec 2018-Dec 2019 as per Stats Can March 2020			
REVENUES		Check	1,739,451	1,739,451
		BUDGET	ACTUAL	BUDGET
	Account	2020	2019	2019
1	140101110 Taxation General Levy		(1,299,068)	(1,331,317)
2	Calculated from Original Returned MPAC Roll.			
3	PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As identified in Asset Management Plan. (2018 Levy was \$1,269,846 x 1% = \$12,698, 2019 Levy was \$1,331,317 x 1% = \$13,313)			13,313
4	140101111 Supplementary /Omitted		(10,065)	
5	140101113 Railway Taxation	(5,239)	(5,239)	(5,239)
6	140101115 Payments in Lieu		(31,004)	0
7	ONTARIO CONDITIONAL GRANTS	(5,239)	(1,345,376)	(1,336,556)
8	140103117 OMPF	(192,500)	(193,400)	(193,400)
9	140103118 Fire Dept. One Time Grant	0	0	0
10	140104124 Infrastructure Grants	0	(153,230)	(150,000)
11		(192,500)	(346,630)	(343,400)
12	14000104120 Fire Grant Provincial	(5,000)	(13,356)	(5,000)
13	140104121 Livestock Grant Prov	0	0	0
14	140104122 Library Provincial	(1,177)	(1,177)	(1,177)
15	140104123 Other Provincial/Federal Grants	0	(253,183)	(253,280)
16	140104125 Drainage Prov Grants	(5,500)	(12,398)	(8,500)
17		(11,677)	(280,114)	(267,957)
18	POA REVENUE			
19	140105126 CEMC Revenue	0	0	0
20	140105127 Provincial Offences Act	(200)	(1,697)	(650)
21		(200)	(1,697)	(650)
22	USER FEES AND SERVICE CHARGES			
23	140106130 Cemetery Revenue	(800)	(1,310)	(800)
24	140106131 Recreation Revenue	(800)	(500)	(1,810)
25		(1,600)	(1,810)	(2,610)
26	LICENSES, PERMITS, FEES			
27	140107140 Building Permits	(4,000)	(4,525)	(4,000)
28	140107144 Election Revenue	0	(200)	(200)
29	140107143 Gen. Govt. Revenue	(39,239)	(7,483)	(2,000)
30	140107145 911 Revenues	(35)	(70)	(35)
31	140107146 Fire Dept Revenue	(3,000)	(4,274)	(3,000)
32	140107148 Fire Dept. Agreements	(4,158)	(4,290)	(4,070)
33	140107150 Road Dept Revenue			
34	140107151 Road Vehicle/Truck Credits	(1,350)	(2,411)	(2,700)
35	140107153 Road Vehicle Loader/Hoe Credit	(8,750)	(5,427)	(6,255)
36	140107155 Aggregates Revenue	(1,481)	(2,580)	(1,459)
37				

38	140107156 Road Non-machine Revenue	Outside Revenue - 2019 - \$15,000 was trade in value of old grader, Fire Wood sold,	(500)	(15,280)	(880)	
39	140107160 Landfill Site	Algonquin Park (\$2000) - to be reviewed before Dec 31, 2021 (5 year contract with CPI increase?), CEC (\$2590.79 to be increased by December CPI annually), Samuel de Champlain Park (\$0) plus tipping fees (\$3500), 12 bins Columbia F.P. (\$150 ea), plus household tipping fees/fridge disposal/shineles (\$700).	(11,000)	(14,518)	(11,000)	
40	140107161 Blue Box Recycling Revenue	Metal, tires, WEEE, Blue Box for 2019 Is \$12,305	(10,000)	(12,305)	(9,000)	
41	140107162 Industrial Waste Revenue		0	0	0	
42	140107170 Recreation Revenue	Recreation Committee dissolved in 2017				
43	140107172 Tax Cert., Maps, Copies, Faxes	Estimated based on 2019 Actual vs. Budget	(500)	(853)	(500)	
44	140107175 Zoning Amendments	Estimating one ZBLA and one Minor Variance	(1,570)		(1,570)	
45			(85,583)	(74,215)	(46,669)	
46	PENALTIES AND INTEREST					
47	140108180 Penalty and Interest	Estimated amount charged on tax arrears throughout the year. This may be higher or lower due to what we decide to do with interest during pandemic.	(15,000)	(16,045)	(14,900)	
48			(15,000)	(16,045)	(14,900)	
49	OTHER REVENUE					
51	140109185 Investment Income	Interest rates remain low on GIC's. As of Jan 1, 2019 value was \$124883.23. Interest Rate is 1.7%. Matures April 23, 2019 - Renewed, Bank Interest.	(7,000)	(13,335)	(7,000)	
52	140110191 Bank Loan Proceeds			(162,055)	(162,126)	
53	140110192 Transfer from Reserves Roads		0	(119,345)	(121,000)	
54	140110193 Transfer from Reserves	Drainage Work to be done in 2020.	(12,000)	(12,476)	(14,533)	
55	140110194 Transfer from Reserves Fire		0			
56	140110195 Transfer from Reserves Landfill	Reserves for landfill monitoring purposes. Next Report due in 2021.	0	(2,000)	(2,000)	
57	140110197 Transfer from Reserves Mattawa Hospital Funds	FINAL payment from reserve 2015. (obligation complete)	0	0	0	
58	140110198 Transfer from Reserves-Gas Tax	Gas Tax funds available \$134,277.		(113,383)	(207,413)	
59	140110199 Surplus from previous Yr.	Surplus 2018 was \$91,245 (Note - Operating and Capital Budgets will also reflect any surplus applied in 2019 budget)	(233,865)	(91,245)	(91,245)	
60	140110203 Transfer from Working Funds Reserves	As of January 1, 2020, balance at \$109,200.15, Transfer \$5000 for new computers including installation	(5,000)	(11,117)	(21,000)	
61	140110204 Transfer from Unexpended Capital	None	0	0	0	
62			(257,865)	(524,956)	(626,317)	
63		TOTAL REVENUES	(569,664)	(7,590,843)	(7,639,059)	
64	EXPENDITURES					
65	COUNCIL					
66	15010100 Council fees	Paid monthly to Mayor and Councillors. Council Is paid only for meetings attended. Increase to allow for potentially 6 special Council meetings (4 Strategic Plan Meetings and 2 extra special meetings)	37,500	36,943	36,850	
67	150100102 Council Vehicle & Expenses	Travel costs for meetings etc, other misc. expenses	800	61	200	
68	150100104 EHT	1.95% approx of Total Salary	750	702	525	
69	150100106 Integrity Commissioner	NEW ACCOUNT AS OF 2019 - Costs associated with the use of the Integrity Commissioner	15,000	404.77	5000	
70	150100113 CPP	New Account Number	770			
71			54,820	38,111	42,575	
71	ADMINISTRATION					
72	150101100 Salaries and Benefits	Includes 2 FT. and 26 hrs/yr H&S Rep - No Increase in Salaries for 2020 To Reduce costs (Covid 19)	103,562	119,936	130,922	
73	15010101 Materials and Supplies	Office supplies & forms, Alarm System/Answering Service, employee expenses.	5,000	4,643	5,000	
74	15010102 Vehicle Expenses	Administration staff estimated use of personal vehicle.	1,000	796	1,300	
75	150101103 Telephone and Fax	Monthly costs (\$305 x12 mths = \$3660)	3,660	2,270	3,100	
76	150101104 WSIB & EHT	5.28% approx of Total Salary	5,468	6,801	7,095	
77	150101105 Seminars, Workshops and Training	2018 Cindy Pigeau enrolled in the MLP Program Unit 1 AMCTO \$500 (online) and to enroll in MLP Program Unit 2 in Fall Session (\$500). Plus \$500 Workshops/Training - Reduced from \$3000 to \$1500 to try to help reduce costs (Covid 19)	1,500	1,377	3,000	
78	150101106 Misc. and Memberships	Costs for annual memberships (AMO, FONOM, AMCTO etc), radio license (\$328), ePay License \$14.88/mth for support (ongoing), other misc. advertising or published notices. small misc. expenses.	2,100	2,625	2,100	
79	150101110 Services		0			
80	150101113 CPP & EI	6.66% approx of total salary	6,901	8,509	8,445	
81	150101114 Group Ins.	Approx \$985/mth Increase received in September - approximately 5% from Sept to Dec - Approximately \$200	12,020	8,628	8,250	

82	150101115 Computer Expenses	Total support costs for system (\$8227). Cartridges for printers, parts, antiVirus updates, outside services not provided by VADIM, \$3620.52 annual cost for Progressive plus extra \$2400 if required. Includes \$350.30/mth for wireless internet. Software support for CityWide Software (\$2456)	21,000	18,945	17,500	
83	150101116 Auditor	Grant Thornton Auditors , audit planning, prep and onsite testing, general questions re: legislation and accounting. M. Robinson re: accounting assistance for more complex adjustments, FIR, O.REG Report 284/09. 5 yr Lease (to Apr 2021) copier/fax/scanner/printer @ \$107/mth (\$1284/yr) includes non-refundable portion of HST, plus copy and monthly maintenance/service charges. Size of monthly flyer has increased - requiring more copies. Reduced from \$2000 to \$1700 to try to help reduce costs (Covid 19)	15,000	14,809	15,000	
84	150101117 Copier		1,700	1,363	2,000	
85	150101118 Office Repairs	Carpet cleaning twice year. Other repairs as required.	250	0	250	
86	150101119 Donations	Reduced from \$500 to \$40 to try to help reduce costs (Covid 19)	40	40	500	
87	150101120 Lawyer Fees	Estimated cost for legal counsel/advice, drafts of new complex By-laws etc.	4,000	3,097	4,000	
88	150101121 Election		0	0	0	
89	150101123 Bank Chg. Interest	Based on past 4 yr avg.	1,900	1,745	1,900	
90	150101125 Tax Registration	Tax Sale Process	0	0	5,000	
91	150101126 Tax Write Offs	Estimated adjustments \$4000.	4,000	4,117	3,000	
92	150101132 Capital Expenditures	New Computers - 4 computers at approximately \$1150 each	5,000	11,117	21,000	
93	1500101133 Transfer to Reserves - working Funds	Transferred \$69622 here in 2006 for future needs. Used \$10,000 in 2006 due to windstorm emergency costs. Used \$81,027 in 2009 for Columbia settlement. Used \$9657 in 2012 for Nurse Practitioner at Mattawa Hosp. Balance in working funds reserve is \$108,200 opening 2020. NORMALLY ADD \$5,000/YR FOR SERVER FROM SURPLUS REPLACEMENT REQUIRED APPROX. EVERY 5 YRS but reduced to \$3,000 in 2018 to allow the remaining \$2,000 to be used for Succession Planning Senior Management training in 2018. Replaced Server in 2019. Need Computers this year.	5,000	12,698	12,698	
94	150101169 Insurance	MIS Municipal Insurance Services. Re-tendered in 2016 to Feb 2020 (with 2 yr renewal option) Two Year Renewal Option Taken	9,212	8,652	8,652	
95	150101171 Postage	Stamps, mail flyers 1/mth @ \$46/mth, tax billing, courier - Reduced from \$2800 to \$2500 to help reduce costs (Covid 19)	2,500	2,209	2,800	
96	150101174 Health and Safety	NEW Account 2012. All expenditures for all departments related to Health and Safety (eg. PPE, Supervisor/Management training course, H & S Rep course if necessary, materials, signage, safety equipment etc.)	2,000	2,063	2,000	
97	150101187 Employee Pension Expense	All Departments are included here. Pension Plan Initiated July 2009. Includes wage adjustments in this total. Pension Fee 2020 is \$850	8,900	11,529	11,500	
98	150101188 FCM-MAAMP Project	Project Completed In 2019. Funding Received In 2020.	\$ -	56147.24	55,100	
99			221,714	304,117	332,112	
100	FIRE DEPT.					
101	150200100 Salaries and Benefits	Volunteer points increase \$2500 in 2020. Volunteer points were increased by \$1000 in 2019 (Note at year end calculate HST). 1.0 hours/wk for maintenance of equipment and building	46,797	42,631	44,250	
102	150200101 Materials and Supplies	Medical Supplies, Helmets, Boots, Fuel for Small Engines, Bunker Gear Cleaner, Bunker Gear Repairs, 8 X Hoods, FD Flashes (60), 5 x FF Gloves, 10 X Auto X Gloves, 10 X Barna Socks, Hose Bag, Gas Detector Bump Testing, PolyTanks, Fire Craft Tracer, Small Misc.	8,200	9,167	10,000	
103	150200102 Vehicle Expense	All expenses related to vehicles within the Fire Dept. Pump tests, fuel & gas, oil and filter, safety inspections (4 trucks /yr), Mileage, Hydraulic Equip servicing (2019-2021), Scott Foam Pack, Minor Repairs/Tools	9,500	15,525	13,500	
104	150200104 WSIB & EHT	approx 5.28% of wages	4,000	3,974	3,900	
105	150200106 Misc	Picnic (\$1500), Awards (4 badges and 1 - 10 yr of service, 1 - 30 yr service) (\$800), couriers, uniforms, food, water and other non-specific items (\$1100), Personal Clothing (\$2500)	6,000	2,601	3,700	
106	150200107 Hydro		1,800	1,191	1,800	
107	150200108 Heating Fuel	Heating fuel, repairs and maintenance to heating system	4,800	4,593	3,500	
108	150200109 Equip. Charges Internal		0	0	200	
109	150200113 CPP & EI	Approx 2.2% of department salaries	1,000	907	1,000	
110	150200114 Group Insurance					
111	150200132 Capital Expenditures	2 Sets bunker Gear (\$4100). 3 pairs of Coveralls (\$1200).	5,300	20,519	27,700	
112	150200133 Transfer to Reserves	2019 Fire Revenues from 2019 surplus (\$17386), \$5000 to Reserves for Fire Truck.	22,386	22,364	22,364	
113	150200134 Memberships	Mutual aid, Fire fighters Assoc, Fire Chiefs Assoc, etc	720	659	720	
114	150200135 Building Maintenance	Repairs, painting, wiring interior hall. Interior hall painting, roof repair	1,600	2,775	1,600	
115	150200136 Breathing Air and Oxygen	Bottle refills, 1/2 share of system modifications & repairs with Pap-Cam. Required hydrostatic testing on cascade system cylinders mandatory every 5 yrs (next 2020), BA bottles hydro testing (varies per year). Service contract BA's approximately \$1000.	4,975	3,182	3,000	
116	150200137 Communications	Paging (\$750), phones, radio license (\$673.52), batteries (\$322.46), dispatcher (\$1440), radios (\$750). Service/maint \$800/yr split 50/50 between fire and roads, other misc requirements.	5,500	3,230	4,500	
117	150200138 Training	Outside training, workshops and courses. Bringing in outside services to provide specialized training. Training centre at landfill site. NFPA training standards requirements.	5,000	3,268	5,000	
118	150200139 Fire Prevention	Pamphlets, brochures, smoke detectors, CO detectors, public event, advertising etc.	300	0	300	
119	150200140 Payments to Other Fire Dept					
120	150200142 Forest Fire Expense	MNR Forest Fire Agreement. No longer have an expiry date, to be reviewed by Mar 31/20 - Done)	650	647	650	

121	150200169 Insurance		6,538	6,140	6,140
122	150200402 Loan payment	Fire Truck Purchased 2015 (Debenture) - to be completed June 2025.	20,000	20,000	20,000
123	150200404 Interest Fire Truck	Fire Truck Interest on Debenture Loan 2020	2,507	2,980	3,000
124	150200187 Pension Exp				
125			157,573	166,354	176,824
126	Community Emergency Measures				
127	150210100 Salaries and Benefits	CEMC \$2000, No Increase In Salaries for 2020 To Reduce costs (Covid 19)	2,000	603	2,000
128	150210101 Materials and Supplies	CEMC Mileage and Services	1,500	69	1,500
129	150210104 WSIB & EHT	Approx 4% of Dept salary	75	33	75
130	150210110 Services		0	0	0
131	150210113 CPP & EI	Approx 7% of Salary for dept.	112	20	112
132	050210138 Training		2,000	430	2,000
133	150210133 Transfer to Reserves	Reserve fund for emergency management from surplus, Has \$3007 opening 2018	0	0	0
134			5,687	1,154	5,687
135	ROAD DEPARTMENT				
136	ROADS OVERHEAD				
137	150300100 Salaries and Benefits	All roads wages are Included in this G/L account for Budget purposes. No Increase In Salaries for 2020 To Reduce costs (Covid 19)	120,004	113,666	125,200
138	150300101 Material and Supplies	All to Office & Shop Expense			
139	150300102 Vehicle Expense	Approx \$11,600/yr Based on mileage per month submitted to A/P	11,600	11,625	11,500
140	150300103 Telephone, Cell	Garage phone, Cell phone (based on Calls approx \$75/mth)and calls (road super)	1,500	1,397	1,700
141	150300104 WSIB & EHT	All Road dept Included here. 5.28% of Total Salaries	6,545	6,640	6,800
142	150300105 Seminars, Workshops, Memberships	Includes training (eg. Propane/every three years beginning 2017 @\$135 approx p.p., wheel end course, grader operator, plow operator)	2,000	757	2,000
143	150300106 Misc				
144	150300107 Hydro		1,800	1,500	1,800
145	150300108 Heating Fuel	Garage and Sand dome (Estimated)	8,600	8,602	8,500
146	150300110 Services, Roads				
147	150300113 CPP & EI	All roads Dept included here. Approx 6.51% of department salaries	8,075	7,693	8,200
148	150300114 Group Insurance	Approx \$1004/mth plus \$200 for increase In Sept	12,250	10,116	10,800
149	150300120 Lawyer Fees	Complex By-law Review and Legal Counsel	5,000	0	5,000
150	150300132 Capital Expenditures			623,947	740,539
151	150300133 Transfer to Reserves	Transferring \$30,000 for future road/bridge work from 2019 surplus. Bridge study Required in 2020.\$5000 every two years, raise \$2500 per year, 1st year(2019) transfer to Road Reserve, 2nd year (2020) transfer it out and add an additional \$2500)	30,000	34,500	34,500
152	150300135 Building Maintenance	Roof replacement needed (future? \$12,000) Doors, furnace cleaning	2,000	384	2,000
153	150300149 Small Tools	Wrenches, hoses, tools etc., others under \$1000, \$1000 New Brush Saw	2,200	2,588	1,200
154	150300150 Office and Shop Expense	Supplies, radio license (\$210), paint, oxygen, acetylene, cylinder lease, Service/maint of communication system @\$800/yr split 50/50 with Roads and Fire -Plow Blades, Grader Blades, Nuts and Bolts	10,000	8,289	10,000
155	150300169 Insurance		9,600	9,015	9,015
156	150300182 Water System	Water Use In Garage and maintenance to water system at 40% (Rec has other 60%) Cisterns flushed at 2019 & 2021 at approximately \$1500 - No longer In Use (Drilled Well Now)		978	2,600
157	150300184 Transfer to Cap fund				
158	150300402 Interest Grader	2019 Grader Interest	5,098		
159	150300404 Payment on Grader	Grader Payments 12 x \$3013.83 plus lump sum payment of \$39,733 (HST Refund Amt)	70,801	31,128	37,710
160	150300187 Roads Pension Exp	For budget purposes all Pension expenses are Included under Admin.			
161			307,073	872,826	1,019,064
162	HARDTOP MAINTENANCE				
163	150310100 Salaries and Benefits				
164	150310101 Materials and Supplies	Resurfacing Aug 2019 - 1 load cold mix required 2019 - New Sweeper Brushes (\$1700)	5,200	3,299	3,500
165	150310104 WSIB & EHT				
166	150310106 Misc, Hardtop				
167	150310110 Services				
168	150310113 CPP & LIC				
169			5,200	3,299	3,500
170	DITCHING				
171	150311100 Salaries and Benefits				
172	150311101 Materials and Supplies	Straw, Filter Cloth, Wooden Stakes, Paint	500	0	500

173	150311110	Possible Option of Renting Mid Size Excavator (Battlefield) for same value as hiring outside source. Do all Ditching in House NOTE: Landfill site needs cover materials from ditching.	15,000	15,943	15,000
174			15,500	15,943	15,500
175	GRAVEL PATCHING				
	150312100				
176	150312101	*A* gravel 1200T@\$10/T (Picked Up) 10-12 loads of gravel for the Fire Truck Access Point	12,000	11,651	12,000
177	150312110				
178			12,000	11,651	12,000
179					
180	GRADING				
	150313100				
181	150313101				
182	150313110				
183			0	0	0
184					
185	DUST LAYER				
	150314100				
186	150314101	96000 ltrs (extra load) @ 19.5¢ ltr + tax (to \$18,720), skid of Magnesium Flake (\$1000)	19,720	18,209	19,500
187	150314110				
188			19,720	18,209	19,500
189					
190	GRAVEL RESURFACING				
	150315100				
191	150315101	52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00/picked up, \$15.00 Delivered	30,000	27,866	30,000
192	150315110				
193			30,000	27,866	30,000
194					
195	SAFETY DEVICES				
	150316100				0
196	150316101	New Road Side Municipal Signs, Caution signs, Speed signs, Marker Cones	1,600	1,616	1,600
197	150316110	Detour Signs	3,500	3,000	3,500
198		Railway lights \$825 x4 = \$3300	3,500	3,000	3,500
199			3,100	4,516	3,100
200	BRIDGES AND CULVERTS				
	150317100				
201	150317101	327 culverts in tp. Average lifespan is 30-35 years. Misc Culvert Failure replacements average 6-10 new culverts annually	8,000	10,532	8,000
202	150317106				
203	150317110	Bridge study Required in 2020. (\$5000 every two years, raise \$2500 per year, 1st year (2019) transferred to Road Reserve, 2nd year (2020) transfer it out and add an additional \$2500). Culvert installation-NBMCA Permit Required \$855	6,000	0	1,000
204			14,000	10,532	9,000
205					
206	ROADSIDE MAINTENANCE				
	150318100				
207	150318101				
208	150318106	Mechanical Brushing Roadside - Removed in 2020 to reduce expenses (Covid 19)	0	9,972	10,000
209	150318110	Roadside grass cutting - Removed in 2020 to reduce expenses (Covid 19)	0	2,849	2,600
210			0	12,771	12,600
211					
212	SNOWPLOWING				
	150319100				
213	150319101				
214			0	0	0
215					
216	SANDING				
	150320100				
217	150320101	Budget should be based on the amount of sand we anticipate to USE in the year, not what we purchase. 3000T @ 10.00 plus 200T of A gravel for ice storms @ \$10.00/T	32,000	31,618	32,000
218			32,000	31,618	32,000
219					
220	ICE BLADING				
	150321100				
221			0	0	0
222					
223	THAW CULVERTS				
	150322100				
224					
225			0	0	0
226					
227	STAND BY WAGES				
	150323100	Nov 1 - Apr 30 weekends only @ \$72 per weekend/per worker on standby, Current Standby Rate is \$4.50.	3,500	2,997	3,500
228					

		3,500	2,997	3,500	
229					
230	MAIN RD. EXPENDITURES				
	150324100 Salaries and Benefits				
231	150324101 Material & Supplies				
232	150324106 Misc.				
233	150324110 Services				
234		0	0	0	
235					
236	TRUCK EXPENDITURES				
	150325100 Salaries and Benefits				
237	150325101 Repair and Maintenance	Standard Repair, new tires, auger chains, clutch brake, differential Exhaust Gas Cooler, Engine Repairs.	20,000	11,201	20,000
238	150325106 Fuel and Oil	Estimated for two trucks	25,000	23,985	25,000
239			45,000	35,187	45,000
240					
241	GRADER EXPENDITURES				
	150326100 Salaries and Benefits				
242	150326101 Repair and Maintenance		4,000	10,085	4,000
243	150326106 Fuel and Oil	DEF fluid Required, 71er E Engine on New Grader	8,000	7,955	10,000
244			12,000	18,040	14,000
245					
246	LOADER/HOE EXPENDITURES				
	150327100 Salaries and Benefits				
247	150327101 Repair/Maint.	Note that covering at landfill is very hard on loader tires. New Set of Tires Annually	3,000	3,140	2,000
248	150327106 Fuel and Oil		5,500	5,324	5,500
249			8,500	8,464	7,500
250					
251	STEAM JENNY				
	150328100 Salaries and Benefits				
252	150328101 Repair and Maintenance	None anticipated			
253	150328106 Fuel and Oil	Propane 4 x \$124	500	90	500
254			500	90	500
255					
256	PROJECTS AND IMPROVEMENTS				
	150329100 Salaries and Benefits				
257	150329101 Materials and Supplies				
258	150329109 Equip. Charges				
259	150329110 Outside Services				
260			0	0	0
261					
262	TOTAL ROADS		510,093	1,074,410	1,228,764
263					
264	ENVIRONMENTAL SERVICES				
	150400100 Salaries and Benefits	Staff, including students and costs for Roads to dump and cover (4 hrs/every 2 wks).	42,521	38,998	38,550
265	150400101 Materials and Supplies	Signage, pass cards \$275 etc. Calcium (10 bags stored at quonset \$500), paint and repairs to buildings \$1200, Sand for Load Cover Until Ditching is done (25 loads - \$165 per load) Fridge freon removal \$1600 (did not get done last year), Gravel for Roadway \$250 per load (10 loads) -\$2500	11,000	3,214	5,350
266	150400102 Vehicle Expenses	Mileage for courses, Inspections, pick up supplies	700	560	700
267	150400103 Communications	No Cell			
268	150400104 WSIB & EHT	Approx 5.28%	2,317	2,079	3,500
269	150400105 Seminars and Workshops		200	14	200
270	150400106 Misc	Advertising, fivers, legal fees etc.	200	319	200
271	150400109 Internal Equipment charges	Costs for use of public works equipment to cover (increase to dump and cover 4 hours every two weeks) Misc equipment work at site (170 hrs) - New Rates for use of Roads Equipment	7,650	6,038	7,380
272	150400110 Outside Services	Miller Urso Survey of Landfill - last done 2018 due every 5 yrs (next 2023). Work done to tipping edge.			
273	150400113 CPP & EI	Approx 6.83%	2,998	2,182	2,640
274	1500400114 Group Insurance				
275	150400126 Landfill	Tax Write Off for Landfill	775	753	775
276	150400132 Capital Expenditures	Removed in 2020 to reduce expenses (Covid 19)	0	4,070	5,000
277	150400133 Transfer to Reserves	For 50% of 2020/21 Reporting - 2021 to pull from Reserve \$2200 for Reporting.	2,200		0
278	150400146 Monitoring of Wells	2020/21 monitoring expected to be (\$24,000 total) Landfill monitoring report is \$4000 of the \$24,000...therefore monitoring costs are \$10,000/yr (\$2200 raised in 2020 placed in reserve to be pulled from reserves in 2021 - see above), Capacity review letter due 2018 (done every 5 yrs - 2023) is \$4400, \$1000 for required well extension, well cap and extended well that will be covered in garbased at base.	12,000	13,183	18,000
279	150400147 Recycling Other	Includes hazardous waste disposal (\$560), Metal, WEEE, Tires.	1,000	538	1,000
280					

281	150400175 Blue Box Recycling	Miller Waste Recycling - Allows for 2 extra bins due to Resident Sorting during Covid 19	12,000	9,882	10,000
282	150400187 Landfill Pension Exp	All pension is budgeted under Admin.			
283	150400183 Compaction	Operational costs of compactor, fuel, repairs, parts etc.	1,500	1,452	1,500
284			97,062	83,282	94,795
285		HEALTH SERVICES			
286	150500100 Salaries and Benefits Cemetery	Includes gravedigger. No Increase In Salaries for 2020 To Reduce costs (Covid 19)	6,200	6,220	6,500
287	150500101 Materials and Supplies Cemetery	Locate/replace caps and pins, Lawtractor repair, Lawtractor gas	500	251	1,000
288	150500102 Vehicle expense		250	207	250
289	150500104 WSIB & EHT	Approx 5.28%	326	337	360
290	150500108 Health Unit	2019 Levy to Calvin was \$17,747. Increase of 4.99%.	18,634	17,747	17,747
291	150500109 Equip. Charges		450	0	450
292	150500110 Outside Services	Possible tree removal, damage, headstone repair	500	0	500
293	150500113 CPP & UIC	Approx. 6.83%	421	435	460
294			27,281	25,197	27,267
295		SOCIALSERVICES			
296	150600110 DNSAB	2019 levy was \$224,209 (Increase +6.1%).	237,881	224,209	224,209
297	150600111 Mattawa Seniors Home	To begin budgeting funds for 25 year commitment to Seniors Home. Estimated Total from 2016 is \$3,809,500 over 25 years split between 4 local municipalities. Based on 2011 population Calvin's population (568) our annual portion is \$578,400.43/25 yrs = \$23,136.07/yr/12 = \$1928.01/mth x 7 mths beginning in June 2020	13,496	0	13,496
298	150600112 Cassellholme	2020 Levy apportionments. 2020 Increase over 2019 is 3.03%. 2019 Levy is \$46,809. 2018 Levy was \$42,739 (Increase of 9.5%)	48,228	45,891	46,809
299	150600168 Mattawa Hosp Staff Recruitment	\$1250 annually - Dr. Recruitment and \$1250 Dr. Incentive (6 yr period to 2020/21)	2,500	2,500	2,500
300	150600181 Transfer to Reserve Mattawa Seniors Home	Annual payments estimated to be \$23,136.07 (calculation made a number of years ago). Raised in advance to help reduce the amount to be collected when payment is required.	23,136	52,648	52,648
301			325,241	325,248	339,662
302		RECREATION EXPENSE			
303	150700100 Salaries and Benefits	Student wages are included here. No Increase In Salaries for 2020 To Reduce costs (Covid 19)	49,489	60,864	58,605
304	150700101 Materials and Supplies	Janitorial supplies, lawn equip. repair and gas, extinguisher inspections, tools, maintenance, grounds maintenance, drinking water for hall . Every 5 Yrs replace pads AED pads (if not used next due 2022).	5,600	3,923	7,500
305	150700102 Vehicle Expenses		800	691	800
306	150700104 WSIB & EHT	Approx 5.28%	3,035	3,099	3,180
307	150700105 Seminars and Workshops		200	0	200
308	150700106 Misc		200	90	200
309	150700107 HydroHall		4,000	3,499	4,000
310	150700108 Heating Hall	Fuel and minor repair to heating system. Furnace replaced with propane furnace in 2017, reduced costs.	5,000	3,874	5,000
311	150700109 Internal Equip. Charges Services	Various Rec grounds/rink. Backhoe required for grounds work - Lawn Repairs from Well Water Lines - Carried over from last year.	2,000	1,800	1,125
312	150700110 Outside Service	Electrical Work required for LED Lights and Hall Updates. Carried over from last year.	2,000		
313	150700113 CPP & EI	Approx 6.83%	3,927	3,977	4,500
314	150700114 Group Insurance	955/mth x 12 Plus \$200 for Increase In September	12,000	11,955	12,600
315	150700132 Capital Expenditures	Accessible Doors for Community Centre - Carried over from last year - \$4000 discount b/c of issues.	8,000	47,660	85,000
316	150700133 Transfer to Reserves				
317	150700135 Building Maintenance	Community Centre Entrance Renovations, Bathroom Updating and General Building Maintenance.	3,000	6,214	8,000
318	150700153 Rink and Sportscentre	Hydro (\$2000) - May go down with LED conversion. Other repairs - boards and nets, boom truck rental for light install. Playground Inspection annually (\$750 in 2019).	7,750	3,980	4,750
319	150700155 Smith Lake Boat Launch	Repair and maintenance to dock and area as required. Gravel for the parking area, lumber and foam for docks	1,500	1,685	1,500
320	150700156 Library	\$1177 from Provincial grant applied for.	1,177	1,177	1,177
321	150700169 Insurance	Low Risk Insurance added in late 2018, paid up until Feb 2020 (2019 portion is \$848.63, 2020 will be \$134.90 up to Feb 2020 plus renewal)	2,883	3,556	3,556
322	150700171 CRC Postage	Rec Committee Dissolved 2017			
323	150700182 Water system Maintenance	Sampling of Water at Lab Quarterly - 6 test to prove secure, plus two regular tests. U/V system maintenance	1,500	3,415	4,700
324	150700186 Rec. Committee Expense	Rec Committee Dissolved 2017			
325	150700187 Recreation Pension Exp	Budgeted In Admln			
326					
327			114,061	161,457	206,393
328		PLANNING AND DEVELOPMENT			

329	150800100 Salaries and Benefits				
330	150800101 Materials and Supplies				
331	150800104 WSIB & EHT				
332	150800110 Services	CGIS GPS contract includes Calvin portion of shared costs with Pap-Cam for Building Module (Total Cost is 9275/yr), Planner annual retainer fee - Unknown at this time - estimated at \$5000. MBEDC is no longer in existence.	14,275	5,770	14,057
333	150800113 CPP & UIC				
334	150800158 Zoning	Anticipated once OP Review is complete - Unknown at this time due to Planner yet to be determined.	3,000	0	3,000
335	150800160 East Nipissing Planning Board	Estimated \$2500 annual fee to remain consistent in order to be able to fulfill our requirement for OP and Zoning review. Currently working on a 10 year OP review 2018-2019.	2,500	2,500	2,500
336	150800161 Zoning Amendments	Minor Variance or Zoning amendment applications. (budgeted 1 Minor variance @\$520 and 1 ZBIA at \$1050)	1,570	0	1,570
337	150800162 Assessment Services	MPAC- 2018 was \$13,418. Increased to \$13,543 for 2019	13,650	13,543	13,637
338	150800163 Municipal Drainage	Drain costs for drainage superintendent and reporting \$7,000 which is 50% recoverable through OMAFRA, \$3500 to be recorded in Revenues. Clean Out of Drains (Deschamps) potentially in 2020 - Estimated \$K, fully recoverable through grant (see account # 1-4-0104-125 (\$SK Revenue))	12,000	16,686	12,000
340		BUILDING	46,995	38,499	46,764
341	150900100 Salaries and Benefits	No Building Staff - Contracted through Papineau Cameron			
342	150900101 Materials and Supplies				
343	150900102 Vehicle Expenses		500	235	1,000
344	150900104 WSIB & EHT				
345	150900105 Seminars, Courses, Workshops	For any new training required	700	608	700
346	150900106 Misc	Updates to Building Code	300		
347	150900110 Building Services/Papineau Cameron	Contract with Papineau Cameron for Shared Services of CBO Shane Conrad. Includes services invoiced by Papineau Cameron on a monthly basis. Numbers based on 2017/2018/2019 percentage of permits plus rate increase	28,000	20,492	20,000
348	150900113 CPP & UIC				
349	150900120 Lawyer Fees	Legal	1,000	715	1,000
350	150900133 Reserve	\$9000 in reserve at 2020 prior to budget.			
351	150900169 Insurance	MIS Insurance Services	1,486	1,395	1,395
352			31,986	23,445	24,095
353		ENFORCEMENT			
354	150950100 Salaries and Benefits	By-Law enforcement. (Canine control and all departments). Increased hours due to increased case load and new parking by-law - Suggestion - take hours from Cemetery	1,200	1,119	1,200
355	150950101 Livestock Valuer/ Fence Viewer/ Canine Expense		150	0	150
356	150950102 Vehicle Expense	Mileage animal control	250	104	250
357	150950104 WSIB & EHT	Approx 5.28%	65	61	65
358	150950106 Misc	Vet Charges for Injured Animals \$500 (if not used put into reserves to build up to \$5000 over 10 years) and Storage for Parking by-law \$1000	2,000	38	450
359	150950113 CPP & UIC	Approx. 6.83%	81	78	80
360	150950141 Policing Services	2020 Group of 4 Policing Costs \$101930 (8494.17/mth)+ estimated \$500 for 2020 Operating costs for Police Services Bd. - Court Transportation Revenue is Unknown at this time.	102,430	98,381	98,972
361	150950143 911 Maintenance	CERB Contract (billed annually - \$337.72). Signs and Posts	500	338	500
362	150950144 Conservation Authority	Operating budget \$5555 (+0.03%) + Capital budget \$4358 (+0.04%) = \$9913 (2020 One Time Cap Ask Paymt was not made as per resolution 2020-056)	9,913	9,574	9,574
363	150950145 Animal Control	Vet Unit \$350, dog tags, forms, \$100 per animal to North Bay Humane Society (max 15 per yr)	2,000	395	2,000
364			118,589	110,088	113,241
365		TOTAL EXPENDITURES	1,711,101	2,351,262	2,351,262
366					
367		2020			
368	TOTAL 2020 LEVY	Base levy 2020	1,141,437		
369	Cindy Pigeau	PLUS 1% of previous years Levy - Increase to Reserves for AMP (Infrastructure)	13,313		To be transferred to Reserve for future Infrastructure as per AMP
370	Clerk-Treasurer	2020 Levy	1,154,750		-13,262548 % Levy change
371	"A"	2019 Levy	1,331,317		
372		\$ increase 2020 over 2019	(176,567)		

Next Year Landfill Revenue to go to Landfill Reserves for Closure
Next Year Unused Animal Control in Surplus to go to Enforcement Reserves/Working Reserves for Animal Enforcement/Injury



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: info@armourtownship.ca
Website: www.armourtownship.ca

April 29, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Support Resolution - High Speed Internet Connectivity in Rural Ontario

At its meeting held on April 28, 2020, the Council of the Township of Armour passed Resolution #6 supporting our Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in the rural areas of Ontario.

A copy of Council's Resolution #6 dated April 28, 2020 and Councillor Ward's letter is attached for your consideration.

Sincerely,

Charlene Watt
Deputy Clerk

Cc: MPP Norm Miller, MP Scott Aitchison and Ontario Municipalities

Enclosures



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: April 28, 2020

Motion # 6.

That the Council of the Township of Armour supports the letter, dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high-speed internet connectivity in rural areas. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

[Signature]

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
 Brandt, Jerry
 MacPhail, Bob
 Ward, Rod
 Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

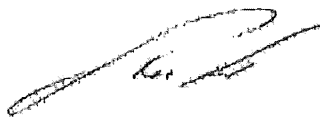
April 15, 2020

To whom it may concern,

The COVID-19 pandemic in Ontario has highlighted both our positive responses to a crisis, and some definite shortcomings in infrastructure, systems and services which need to be addressed on a long-term basis. Setting priority on solving these issues will be a challenge, given the differing agendas and the strained budgets. Solving fundamental issues should focus on the most basic needs as a starting point. One of the clear needs in a rural community such as the Almaguin Highlands, highlighted further by recent events, is the need for proper high-speed internet connectivity. Healthcare and education are both going down a path where appropriate connectivity is assumed. Like many models that move outward from metropolitan areas, this assumption is lost on rural areas. For the vast majority of households in our community, true high-speed connectivity simply does not exist. For the vast majority of future strategies in healthcare and education, there is an assumption that it does exist.

Even in areas in the Almaguin Highlands which have 'high-speed' internet, the overall infrastructure is still limited. It is certainly not designed to deal with a sudden huge peak in demand. Whereas the capacity in large urban centres is built to handle the added throughput, there are clear limitations here. The best way to explain it is a comparison to hydro. Imagine if everyone went home at the same time and turned their lights on, but because there wasn't enough hydro capacity overall, all lights were 50% dimmer than normal and some appliances simply didn't work. We no longer have to imagine what happens with internet speed during peak usage. Suddenly during the COVID pandemic, people are working from home who have never worked from home. Kids are trying to do courses on-line. People who are not working are turning on-line to stay connected. Video-conferencing, which was a totally foreign concept to many, is now part of daily routine. Any idea how much internet bandwidth video uses? It's no wonder we hit a wall.

The future of healthcare sees patients being monitored and cared for in their own homes, through the use of technology. The future of education sees students doing much of their learning on-line. The future of business and commerce sees the ability to function outside the 'bricks and mortar' of an office location. Malls disappear and on-line shopping is the norm. For some, that future has already arrived. Our area has already been drastically affected by cutbacks in the area of healthcare and education through gradual decreases in budgets and services. Technology offers us the ability to level the playing field to a great extent. High-speed connectivity cannot be seen as a luxury or a nice-to-have, any more than hydro should be seen that way. In order to solve some other problems (i.e. skyrocketing budgets in healthcare and education) the wise investment is in providing connectivity for every resident in the province.

A handwritten signature in black ink, appearing to read 'Rod Ward', with a long horizontal stroke extending to the left.

Rod Ward
Councillor
Armour Township



OFFICE OF THE MAYOR
CITY OF HAMILTON

April 23, 2020

The Honourable David Lametti
Minister of Justice and Attorney General of Canada
284 Wellington Street
Ottawa, Ontario K1A 0H8

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

The Honourable Doug Downey
Attorney General
McMurtry-Scott Building, 11th Floor
720 Bay Street
Toronto, ON M7A 2S9

**Subject: Request to Regulate and Enforce Odour and Lighting Nuisances
Related to the Cultivation of Cannabis Plants**

Dear Minister/Attorney General Lametti, Premier Ford and Attorney General Downey:

At its meeting of April 22, 2020, Hamilton City Council approved Item 5.4(d), which reads as follows:

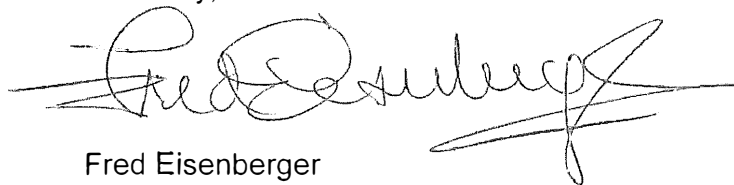
- 5.4 (d) Repeal and Replace Public Nuisance By-law 09-110 and Amend Administrative Penalty By-law 17-225 (PED20076) (City Wide)**
- (a) That the draft by-law, attached as Appendix "A" to Report PED20076, which repeals and replaces By-law 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton, and amends the Administrative Penalties By-law 17-225 which has been prepared in a form satisfactory to the City Solicitor, be approved and enacted by Council;
 - (b) That the Mayor be directed, on behalf of the City of Hamilton, to write to the relevant federal and provincial governments to regulate

and enforce odour and lighting nuisances related to the cultivation of cannabis plants;

- (c) That the Mayor contact the Premier of Ontario, Minister of the Attorney General, and local Members of Parliament to request that the Province extend authority to Municipalities to enforce odor and lighting nuisance complaints stemming from licensed and unlicensed cannabis cultivations within the its jurisdiction; and,
- (d) That the request be sent to other municipalities in Ontario, including the Association of Municipalities of Ontario for their endorsement.

We respectfully request your consideration with regard to this request and look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Eisenberger", with a long horizontal stroke extending to the right.

Fred Eisenberger
Mayor

Copied:

The Honourable Filomena Tassi, M.P., Hamilton West, Ancaster, Dundas
Scott Duvall, M.P., Hamilton Mountain
Bob Bratina, M.P., Hamilton East-Stoney Creek
David Sweet, M.P., Flamborough – Glanbrook
Matthew Green, M.P. , Hamilton Centre
Andrea Horwath, Opposition Party Leader, NDP of Ontario, M.P.P Hamilton Centre
Monique Taylor, M.P.P., Hamilton Mountain
Paul Miller, M.P.P., Hamilton East-Stoney Creek
Donna Skelly, M.P.P., Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Association of Municipalities of Ontario
Municipalities of Ontario

Authority: Item 5.4(e) (PED20076)
CM: April 22, 2020
Ward: City Wide
Bill No. 077

CITY OF HAMILTON

BY-LAW NO. 20-077

To Repeal and Replace By-law No. 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton; and to Amend By-law No. 17-225, a By-law to Establish a System of Administrative Penalties

WHEREAS the Council of the City of Hamilton deems it appropriate to enact a by-law to prohibit and regulate certain public nuisances within the City of Hamilton pursuant to sections 128 and 129 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ("*Municipal Act, 2001*") as amended;

AND WHEREAS section 444 of the *Municipal Act, 2001* authorizes municipalities to make orders requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

AND WHEREAS sections 445 and 446 of the *Municipal Act, 2001* authorize municipalities to issue work orders and in default of a work order being completed by the person directed or required to do it, the work shall be done by the City at the person's expense by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS in the opinion of the Council for the City of Hamilton, the following are or could become a public nuisance:

- (a) the act of urinating or defecating in public places;
- (b) the act of knocking over mailboxes, relay boxes, newspaper boxes, recycling boxes and other waste containers located on highways; or
- (c) odours and lighting from the cultivation of cannabis plants.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

PART I - INTERPRETATION

Definitions

1. In this By-law:

"Act" means the *Cannabis Act* S.C. 2018, c. 16 and its regulations, and if applicable, any predecessor or successor acts and its respective regulations, all as amended;

"By-law" means this by-law to prohibit and regulate certain nuisances within the City of Hamilton;

“**Canada Post**” means Canada Post Corporation established by the *Canada Post Corporation Act*, R.S.C., 1985, c. C-10;

“**City**” means the municipal corporation of the City of Hamilton;

“**Cannabis Plant**” means a plant that belongs to the genus *Cannabis* and, in the absence of evidence to the contrary, includes any plant described as cannabis or by a name that is commonly applied to cannabis;

“**Cultivate, Cultivated, Cultivating or Cultivation**” in respect of cannabis, means to grow, propagate or to harvest cannabis plants and includes the possession of cannabis plants;

“**Defecate**” means to discharge excrement from the human body;

“**Highway**” includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, part of which is intended for use or used, by the general public for the passage of vehicles or persons, and includes the area between the lateral property lines thereof, including sidewalks and boulevards;

“**Nuisance**” means anything that is injurious to health, indecent, offensive to any of the Senses, or results in the loss of enjoyment of normal use of property;

“**Officer**” means a Police Officer or a Municipal Law Enforcement Officer appointed under any federal or provincial statute or regulation or City by-law or any other person assigned or appointed by Council of the City to administer or enforce this By-law and includes a person employed by the City whose duties are to enforce this By-law;

“**Porta Potty**” means a portable building containing a toilet;

“**Public Place**” includes a Highway and any place to which the public has access and private property that is exposed to public view, whether or not the property is owned by the person contravening the By-law, but does not include a Washroom Facility;

“**Senses**” means a faculty by which the human body perceives an external stimulus and includes one or more of the faculties of sight, smell, hearing, taste and touch;

“**Urinate**” means to discharge urine from the human body; and

“**Washroom Facility**” means a room inside a building that is equipped with toilet facilities and includes a Porta Potty.

Application

2. This By-law applies to all persons, lands and properties in the City of Hamilton.

PART II - RESTRICTIONS

Urinating or Defecating in a Public Place

3. No person shall Urinate or Defecate in a Public Place.

Knocking over Personal and Public Property

4. No person shall knock over or attempt to knock over a Canada Post mailbox, Canada Post relay box, newspaper box, recycling container, garbage container or other similar waste container located on a Highway. This section shall not apply to:
 - (a) City employees or any person under contract to the City who is acting under the City's Solid Waste Management By-law;
 - (b) City employees or any person under contract to the City while performing work in the normal course of their duties; or
 - (c) Canada Post employees or any person under contract to Canada Post while performing work in the normal course of their duties.

Lighting from the Cultivation of Cannabis Plants

5. No person shall cause, create or permit light from the Cultivation of cannabis plants to shine upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.
6. Every owner or occupier of land shall ensure that no light from the Cultivation of cannabis plants on his or her land shines upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.
7. Outdoor lighting and indoor lighting from the Cultivation of cannabis plants that can be seen outdoors shall be operated, placed and maintained, or have a barrier placed and maintained, so as to prevent or block direct illumination of the interior of a building on adjoining land or lands regardless of whether such a building has or may have a barrier, shades, drapes or other interior window coverings.

Odours from the Cultivation of Cannabis Plants

8. No person shall cause, create or permit the emission of an odour from the Cultivation of cannabis plants so as to be or to cause a Nuisance to any person or to the public generally.
9. Every owner or occupier of land shall ensure that no emission of an odour from the Cultivation of cannabis plants on his or her land is or causes a Nuisance to any person or to the public generally.

PART III - ENFORCEMENT

Enforcement

10. The provisions of this By-law may be enforced by an Officer.
11. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to discontinue the contravening activity.
12. An order under section 11 shall set out:
 - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred; and
 - (b) the date or dates by which there must be compliance with the order.
13. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to do work to correct the contravention.
14. An order under section 13 shall set out:
 - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred;
 - (b) the work to be completed;
 - (c) and the date by which the work must be complete.
15. An order under section 13 may require work to be done even though the facts which constitute the contravention of the By-law were present before the By-law making them a contravention came into force.
16. An order made under sections 11 or 13 may be served personally or by registered mail to the last known address of:
 - (a) the person who caused, created or permitted the offence; and
 - (b) the owner or occupier of the lands where the contravention occurred.
17. Where an owner or occupier of the land on which the contravention occurred, who has been served with an order and fails to comply with the order, then an Officer, or any authorized agent on behalf of the City may enter on the land at any reasonable time

and complete the work required to bring the land into compliance with the provisions of this By-law as set out in the order.

18. Where the work required to bring the land into compliance with the By-law has been performed by or for the City, the costs incurred in doing the work may be collected by action or the costs may be added to the tax roll for the land and collected in the same manner as taxes.
19. An Officer may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether any provision of this By-law or an order made under this By-law is being complied with.
20. For the purposes of conducting an inspection pursuant to this By-law, an Officer may:
 - (a) require the production for inspection of documents or things relevant to the inspection;
 - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
 - (c) require information from any person concerning a matter related to the inspection; and
 - (d) alone, or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of the inspection.
21. No person shall prevent, hinder or obstruct, or attempt to hinder or obstruct an Officer who is exercising a power or performing a duty under this By-law.

Offence and Penalty

22. Any person other than a corporation who contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of \$5,000 for a first offence, and a maximum fine of \$10,000 for a subsequent offence.

Same re Corporations

23. Any corporation which contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of \$50,000 for a first offence and \$100,000 for any subsequent offence.

Other Remedies

24. If a person or corporation is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction, may make an order prohibiting the continuation or repetition of the offence by the person convicted.

Continuing Offence

25. Each day or a part of a day that a contravention of this By-law continues is deemed to be a separate offence.

Administrative Penalties

26. In the alternative to a charge for the offences described in this By-law and listed in Schedule A of the City of Hamilton’s By-law 17-225, an Officer may issue an administrative penalty notice for the applicable contraventions.

PART IV – MISCELLEOUS

Severability

27. Where a court of competent jurisdiction declares any provision of this By-law invalid, or to be of no force or effect, the provision shall be deemed conclusively to be severable from the By-law and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

Administrative Penalty Table

28. Administrative Penalty By-law No 17-225 is amended by adding Table 23 to Schedule A:

TABLE 23: BY-LAW NO. 20-078 NUISANCE BY-LAW				
ITEM	COLUMN 1 DESIGNATED BY-LAW & SECTION		COLUMN 2 SHORT FORM WORDING	COLUMN 3 SET PENALTY
1	20-077	3	Urinate in public place	\$205.00
2	20-077	3	Defecate in public place	\$305.00
3	20-077	4	Cause to knock over a mailbox	\$205.00
4	20-077	4	Attempt to knock over a mailbox	\$155.00
5	20-077	4	Cause to knock over a relay box	\$205.00
6	20-077	4	Attempt to knock over a relay box	\$155.00
7	20-077	4	Cause to knock over a newspaper box	\$205.00
8	20-077	4	Attempt to knock over a newspaper box	\$155.00
9	20-077	4	Cause to knock over a waste container	\$205.00
10	20-077	4	Attempt to knock over a waste container	\$155.00

Short Title

29. The short title of this By-law is the “Public Nuisance By-law”.

Proceedings and Other Actions Continued

30. Any proceeding being conducted, or other action being carried out under By-law No. 09-110 shall be deemed to continue under this By-law, and any reference to By-law 09-110 in such proceeding or other action shall be deemed to refer to this By-law.

Repeal

31. By-law No. 09-110 is hereby repealed.

Enactment

32. This By-law comes into force and effect on the day it is passed.

PASSED this 22nd day of April, 2020

F. Eisenberger
Mayor

A. Holland
City Clerk

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 4000- GOV

April 26, 2020

The Municipality of Calvin
1355 Peddlers Drive
R.R. #2
Mattawa, ON P0H 1V0

Dear Chief Administrative Officer:

Re: 2021 Municipal Policing Billing Statement Property Count

Please find below The Municipality of Calvin property count provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the requirements defined in O. Reg. 267/14 of the Police Services Act (PSA). The counts are based upon the 2019 Assessment Roll data delivered by MPAC to municipalities for the 2020 tax year. The property counts will be used by the OPP to help determine the 2021 municipal policing service Annual Billing Statement.

Municipality	Household	Commercial & Industrial	Property Count
The Municipality of Calvin	287	16	303

The Household count is reflected in your 2019 Year-end Analysis Report 5 (Household count) which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having the designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ). Please find the details on <http://www.opp.ca/billingmodel> (search for Property Count Description document).

Please review the count for your municipality and if you have any questions or concerns, please contact your local MPAC Account Manager, Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2019 year end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2021 municipal billing may be adjusted for the applicable changes.

Yours truly,

T.A. (Bert) McDonald, A/Superintendent
A/ Bureau Commander,
Municipal Policing Bureau



New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance

Discussion Paper

May 1, 2020

Introduction

Police service boards are the vital link between the police and democratic governance.

This is just as true for municipalities who contract with the Ontario Provincial Police for public safety services.

The government has launched a consultation with municipalities on re-constituting OPP Detachment Boards. With all governments now seized with COVID-19 emergency response, all consultations on new policing regulations have now ceased. The immediate public health crisis is the first priority of the provincial and municipal governments. Consideration of the issues raised in this paper must not distract from that priority. However, policing regulation discussions will resume at some point in the months ahead. It remains valuable for municipalities to consider what the future of police governance should look like once that conversation restarts.

At present, OPP boards are aligned within existing municipal boundaries. In the future, the government is aiming to create regional or detachment-based boundaries for boards (with some exceptions). However, the details of these new boards have not been determined. This is an opportunity for municipalities to provide input to the government on board boundaries, the size and composition of those boards, and whether provincial appointees continue to be made.

The government has not made any decisions on these issues. If any municipal council or a group of councils has suggestions on how these boards should be established, this is an opportunity to put those ideas forward.

This paper is not an exhaustive list of issues presented by the establishment of new OPP detachment boards. Rather it is intended to help guide municipal input to the Ministry and lay the groundwork for a successful transition to new boards. It asserts a number of key principles to inform the discussion and attempts to lay the framework for the future of successful OPP governance at a local or regional level.

Background

Policing is a vital local service. Out of fiscal necessity, the Association of Municipalities of Ontario (AMO) has put forward comprehensive recommendations during the provincial government's lengthy review of policing legislation in recent years. The need to modernize the delivery of this service is well-documented in the many submissions AMO has made to the government on behalf of our municipal members. Here are three examples:

In 2014, AMO's OPP Billing Steering Committee put forward a report which researched options to equitably allocate policing costs for municipalities which use the Ontario Provincial Police. The Committee conducted a review of the government's proposed billing model and examined other model options so implications could be understood. It also underscored the need for efficiency and effectiveness improvements for policing in general.

In 2015, AMO's Policing Modernization Task Force issued its report which included 34 recommendations on how to modernize policing for the future. The task force interviewed experts, reviewed the best academic research available, sent representatives to the 2015 Summit on the Economics of Policing and Community Safety in Ottawa, and had thorough and lengthy discussions

on specific issues about the future of policing. These recommendations were divided into four key themes: Partnership, Productivity, Performance, and Personnel.

In 2016, AMO issued a *Municipal Guide to Police Services Act Consultations*. The guide highlighted municipal issues associated with community safety and well-being planning; modernizing what police do; the education and training of officers; and accountability to the public and governance.

In particular, the Policing Modernization Report prioritized three key recommendations above all else:

1. Make changes to the interest arbitration system.
2. Improve the quality of the existing governance and civilian oversight system.
3. Make legislative changes to permit the greater transfer of specific functions to civilians or other security providers where appropriate.

In 2019, the Ontario Legislature passed Bill 68 the *Comprehensive Ontario Police Services Act, 2019*. While the Act did not address interest arbitration, it did make some significant changes to the second two priorities – improving governance and providing some allowance for the role that civilians play in delivering public safety and security.

With the legislation passed, the focus of this paper is on the regulations needed to support priority recommendation #2 as it pertains to OPP detachment boards.

Guiding Principles

Key principles and objectives which guide AMO on the issue of establishing new OPP local governance boards include the following:

1. Policing governance is a valuable means of ensuring community expectations are reflected in how a community is policed.
2. Good governance of policing matters to municipalities of all sizes, contract or not.
3. Municipalities should be provided every opportunity to develop and propose locally developed board composition ideas to the province.
4. Successful governance includes provincial support and funding for training new board members in alignment with the municipal electoral cycle.
5. All municipalities should have the opportunity to select a representative on an OPP detachment board.
6. Community or municipal staff representatives (i.e. municipally selected, non-elected officials) should serve on OPP detachment boards wherever possible.
7. To achieve municipal representation, detachment-based boards (or portions of a detachment) will need to be larger than they have been in the past.
8. If municipalities are to be adequately represented on consolidated OPP detachment boards, the province should relinquish responsibility for provincial appointments to OPP detachment boards.
9. Detachment boundaries should change in cases where it would support good governance and municipal representation.

10. Explore the potential use of DSSABs as OPP detachment boards in the north through discussions with FONOM, NOMA, DSSABs, and northern municipalities on a case by case basis. This could be a potential opportunity to align social services with policing in ways that have been provincially mandated through municipal community safety and well-being planning and which minimize administrative duplication. (See below for specific considerations and exemptions.)
11. OPP detachment board operation costs should, 1) be provincially supported through training and grants and 2) equitably distributed between municipalities.
12. Memoranda of Understanding with the Ministry of the Attorney General or transfer agreements between municipalities which govern *Provincial Offences Act* administration and fine revenue distribution may need to be updated depending on local circumstance.

Government Consultations to date - Regional Roundtables – OPP Detachment Boards

The government recently held seven discussion meetings across the province in February 2020 focusing on OPP detachment boards and the new policing legislation. The province did not lead discussions that provided specific details on how boards would be reconstituted. No plans have been announced.

Key municipal considerations included:

Structure of Boards and Local Say

- There shall be one OPP detachment board per detachment (with flexibility for unique circumstances/geography). A board's composition, terms of office, and remuneration will be provided for in regulations and has yet to be determined.
- In effect, these changes extend police governance to about 200 municipalities (which do not have a board, i.e. Section 5.1) but will consolidate multiple existing boards within a detachment.

Activity of Boards

- Boards shall determine local objectives, priorities, and policies in consultation with the Detachment Commander, consistent with the Solicitor General's strategic plan for the OPP.
- The Commissioner of the OPP shall consult with a Board regarding the selection of the Detachment Commander.
- The Detachment Commander shall prepare and adopt a local action plan in consultation with the board.
- Training for board members will become mandatory (Ministry support and funding is needed).

Financial Considerations

- There will be no distinction between contract and non-contract in the future. Effectively all policing will become contract.
- The focus of the billing-related regulations will be to address transition matters and to account for service differences between municipalities as well as existing contracts expiring at the end of 2020.

- It should be noted, billing model changes will not lower the overall cost of policing for the municipal sector.

AMO has impressed upon the Ministry of the need for:

- Open and transparent discussions;
- A recognition that policing is fundamentally local (i.e. it is important to maintain the close proximity of a community to its board and the police);
- Locally workable governance arrangements; and
- The representation of every municipal council.

Considerations for municipalities without existing detachment boards

Boards are an opportunity to expand the democratic oversight and governance of policing. In the words of Sir Robert Peel, the father of modern policing, "the police are the public and the public are the police."

A detachment board helps to align policing objectives, priorities, and policies with community expectations. If your municipality is unaccustomed to having a board, the establishment of a board is an opportunity for a municipality of any size to have a greater say and establish a relationship with your Detachment Commander and the officers who police your community. It is also an opportunity to align municipal public safety expectations with those of neighbouring communities and clearly express those views in a coordinated manner with the Detachment Commander.

There is also the simple fact that policing is all the better for it. Good governance includes police officers who know their work matters to people who care. Good governance includes Chiefs and Detachment Commanders who are supported. Boards legitimize the work of the police. Municipal elected officials ask the public to pay for all of it and therefore municipalities need a say in policing on behalf of the community, through a board. It should not be viewed as an imposition but rather a democratic opportunity.

Financially and administratively, transfer agreements between municipalities regarding *Provincial Offences Act* fine revenue may need to be updated. This might include the need to review the Memoranda of Understanding with the Ministry of the Attorney General depending on local circumstance.

For communities with existing OPP boards

The legislation aims to consolidate existing municipal board boundaries with OPP detachment board boundaries (thus potentially including multiple neighbouring municipalities in the same detachment). However, the legislation provides for flexibility to address unique geographic circumstances. If you feel your area's needs are unique, help the Ministry understand that uniqueness in a province-wide context.

In addition, attendees to roundtable meetings were told the Ministry is open to considering board composition suggestions from municipalities within regions or detachments. This is an opportunity to potentially shape the composition of a board in your area and develop a local solution.

While legislation dictates the size and composition of municipal police service boards (non-OPP), no such restriction exists for OPP detachment boards at present. Also undetermined at this point is

which bodies (provincial or municipal or both) will appoint board members. Municipal police service boards (non-OPP) have municipally and provincially appointed representatives. Future OPP detachment boards could be composed entirely of municipal appointees. Please see below for more information regarding provincial appointees.

Provincial Appointees

AMO values the importance of all police service/OPP detachment board members regardless of which authority has made the appointment. AMO's commentary on provincial appointees is not intended to detract from the contributions these individuals have made to good governance.

However, one of the issues which has historically plagued policing governance are delays associated with the provincial government making its appointments in a timely way.

Unfilled provincial appointees make good governance more difficult. AMO sought legislative change to improve the provincial appointment process for all boards (OPP and municipal) but that change did not occur in legislation. The need remains and it can still be addressed in regulations for OPP policed municipalities.

Unfilled or delayed provincial appointments are an impediment to diversity, representativeness and good governance practice. According to the Ontario Association of Police Service Boards, in March 2017 over 90 of 250 provincial board positions were unfilled and vacant. Challenges with timely provincial appointments are a long-standing historical issue which is not confined to 2017.

To be clear, the province already has a significant role to play with the OPP. The provincial government hires the Commissioner and negotiates the collective agreement with the Ontario Provincial Police Association. Municipalities pay the contracts for the services of the OPP to deliver local public safety. Communities need local representatives who can be diligently selected and, on the job, without the delays and extended vacancies associated with the provincial OPP detachment board appointment process. Diligent selection of appointees is now enshrined in law. Now is the time to let municipalities meet those legal expectations without the red tape of appointments from Queen's Park.

Given the above issues, and if municipalities are to be adequately represented on consolidated boards, it is the time to dispense with provincial appointees to OPP detachment boards. There is plenty of Canadian precedence for fully municipally appointed police service boards:

In **Alberta**, police boards (called policed commissions or committees) are composed entirely of municipal council appointees which include municipal staff and community representatives.

Similarly in **Quebec**, Surete du Quebec (SQ) policed municipalities have public security committees composed of 4-7 members of a municipal council.

In **Saskatchewan**, police commissions are composed of all municipally appointed representatives, including the mayor, councillors, and community representatives (members at large).

Manitoba permits the appointment of municipal employees to boards.

Therefore, while some municipalities might like to keep existing boards as they are, there is also an opportunity for fully municipally appointed boards, subject to provincial regulation. This would be a step in the right direction.

Other Appointees

There is precedence in Canada for municipal staff members to be appointed to police service boards (i.e. Manitoba and Alberta). Municipal staff representation on OPP detachment boards in Ontario could help to better support, for example, the policy drafting functions of a board.

Community representatives (as selected by a municipal council, but not elected officials) have also played an important role in reflecting community expectations and policing governance. That should continue in the future provided all municipalities are represented.

Northern District Social Services Administration Boards (DSSAB)

Existing board structures between multiple municipalities currently exist in Northern Ontario through District Social Services Administration Boards. These existing structures and board representation frameworks could be used to function as an OPP detachment board. Thus, a DSSAB could fulfill a dual role – existing social service responsibilities and a new mandate of policing.

Individual municipal governments would continue to be billed separately for OPP services. Therefore, existing rules regarding DSSAB apportionment of costs would NOT apply.

Given the provincial desire for a greater alignment of community safety and well-being objectives with policing, DSSABs could be an effective vehicle for such alignment. This is especially the case when considering the new municipal mandate of required community safety and well-being plan development.

Of course, there would need to be some specific carve outs for a DSSAB functioning as an OPP detachment board. First, northern cities with their own police services would need to be excluded from OPP detachment board composition. Second, representation from unincorporated areas on boards would need to be restricted given that municipal property taxes are not paid in these areas. Third, the expense of an OPP detachment board would need to be divided only among those using the OPP.

The appropriateness of DSSABs fulfilling this added function is best assessed on a case by case basis. Some DSSABs have multiple OPP detachments within them. What works in one catchment area (or district) might not work in another.

This idea is subject to the review, consideration, and input of FONOM, NOMA, DSSABs, and northern municipalities. AMO emphasizes municipal self-determination and cooperation in re-establishing OPP Boards. The idea is best assessed at a local level.

OPP Advisory Council

The establishment of this Council is to provide advice to the Solicitor General with respect to the use of the Solicitor General's powers related to the OPP. More generally, this change will enhance civilian governance of the OPP.

The AMO Board has recently adopted a position regarding the Council's composition. With over 300 municipalities using the services of the OPP, AMO seeks the authority to recommend municipal appointees to the Council. AMO's position is that half of Council's composition should be designated municipal appointees.

In addition, given the purpose of the Council, no member should be a former or current member of an Ontario police service or police association. This emphasizes the distinction between employee and employer and the civilian role in the function of advising the Solicitor General.

Conclusion and Next Steps

This paper aimed to summarise some key issues and assert principles to guide the new OPP detachment board framework. AMO encourages municipalities to share their thoughts, questions and board proposals. Together, and with provincial leadership, we can build a successful local governance framework for policing in over 300 municipalities.

The twelve principles are designed to establish a framework for successful governance which emphasizes municipal self-determination and cooperation in re-establishing OPP boards. While the government's regulatory development is on hold, this is an opportunity to discuss with neighbouring municipalities, locally workable options regarding board representation to present to the Ministry.

For additional questions, please contact:
Matthew Wilson, Senior Advisor, mwilson@amo.on.ca or 416-971-9856 extension 323.

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Wednesday, May 6, 2020 5:01 PM
To: Cindy Pigeau
Subject: AMO COVID-19 Update: Emergency Orders Extended to May 19th, CMOH Direction on Seasonal Residences, More Businesses to Open

AMO Update not displaying correctly? [View the online version](#)
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May 6, 2020

AMO COVID-19 Update – Emergency Orders Extended to May 19th, CMOH Direction on Seasonal Residences, More Businesses to Open

Extended Emergency Orders

The Ontario government is extending all emergency orders that have been put in place to date under s.7.0.2 (4) of the *Emergency Management and Civil Protection Act* until **May 19, 2020** based on the advice of Dr. David Williams, Chief Medical Officer of Health.

Chief Medical Officer of Health's Direction on Seasonal Residences

On May 3, Dr. David Williams, Chief Medical Officer of Health, provided his recommendation to local Medical Officers of Health on access to secondary residences. His recommendation is to not prohibit access to secondary residences through legal order, but he will continue to provide public communications that discourage their use. He further recommends that local medical officers of health do not issue Section 22 class orders under the *Health Protection and Promotion Act* (HPPA) prohibiting access to these residences. AMO became aware of the memo yesterday and then received a copy of it from the Ministry of Health.

Additional Businesses to Open

The Premier announced that select businesses can reopen as long as they comply with all public health measures and safety guidelines. This includes garden centres and nurseries, hardware stores, retail stores with a street entrance (via curbside

pickup), and central and residential construction sites and related demolition work. Opening dates will begin this Friday, May 8.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

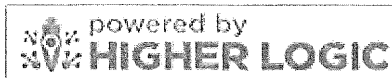
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Corporation of the Municipality of Calvin
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : May 06, 2020

Time : 2:49 pm

Supplier : 0000000 To PT00000007
 Batch : All
 Department : All

Cash Requirement Date : 06-May-2020
 Bank : 099 To 1
 Class : All

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0100	COUNCIL				
15058	PENNELL IAN				
APR 2020 EXPT	April 2020 Expenses	49	01-May-2020	06-May-2020	
1-5-0100-102	VEHICLE EXPENSES				245.20
Department Total :					245.20

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
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DEPARTMENT 0101	ADMINISTRATION				
07050	GRAND & TOY LIMITED				
P910291	Paper & Office Supplies	49	01-May-2020	06-May-2020	
1-5-0101-101	MATERIALS AND SUPPLIES - ADMIN				92.00
P924417	Office Supplies	49	28-Apr-2020	06-May-2020	
1-5-0101-101	MATERIALS AND SUPPLIES - ADMIN				16.93
13040	NORTHERN COMMUNICATIONS				
20947-0501202	Base Rate & Holiday Premium for May 2020	49	01-May-2020	06-May-2020	
1-5-0101-101	MATERIALS AND SUPPLIES - ADMIN				118.73
18011	RECEIVER GENERAL FOR CANADA				
APR 2020 REM	April 2020 Remittance	49	06-May-2020	06-May-2020	
1-2-0101-331	RECEIVER GENERAL DEDUCTIONS				11,133.33
19021	SPECTRUM GROUP				
C1133563	May 2020 WIFI	49	01-May-2020	06-May-2020	
1-5-0101-115	COMPUTER EXPENSES				350.30
20036	TRANS CANADA SAFETY				
14272	Hand Cleaner & Respirators	49	30-Apr-2020	06-May-2020	
1-5-0101-174	HEALTH AND SAFETY				165.86
22001	VAUGHAN PAPER				
2368021	Gloves	49	30-Apr-2020	06-May-2020	
1-5-0101-174	HEALTH AND SAFETY				274.18
2368022	Hand Sanitizers	49	30-Apr-2020	06-May-2020	
1-5-0101-174	HEALTH AND SAFETY				108.34
Department Total :					12,259.67

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
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DEPARTMENT 0200	FIRE PROTECTION				
06079	FERN'S DELIVERY				
2019141	Courier for Bunker Gear, Batteries & Safety Supplies	49	30-Apr-2020	06-May-2020	
1-5-0200-106	MISCELLANEOUS-FIRE				90.40
13034	NORTH BAY CACC				
2020-04	Call Taking & Alerting Services - April 2020	49	01-May-2020	06-May-2020	
1-5-0200-137	COMMUNICATIONS - FIRE				120.00
Department Total :					210.40

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0300	ROADS				
08010	BUMPER TO BUMPER - H.E. BROWN				
356974/D	Hydraulic Fittings	49	06-May-2020	06-May-2020	
1-5-0300-150	OFFICE AND SHOP EXPENSE - ROADS				43.66
Department Total :					43.66

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0600	SOCIAL SERVICES				
03001	CASSELLHOLME HOME OF AGED				
MAY 2020 LEV	May 2020 Levy	49	06-May-2020	06-May-2020	
1-5-0600-112	CASSELLHOLME				4,019.00
Department Total :					4,019.00

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0700	RECREATION				
13052	NEAR NORTH LABORATORIES INC				
77118	Water Samples Test	49	24-Apr-2020	06-May-2020	

Corporation of the Municipality of Calvin
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : May 06, 2020

Time : 2:49 pm

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Batch : All

Department : All

Cash Requirement Date : 06-May-2020

Bank : 099 To 1

Class : All

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							59.00
Department Total :							59.00
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20012			TOWN OF MATTAWA				
IN01287			Police Services - May 2020				
1-5-0950-141							
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Unpaid Total :							25,331.10

Total Unpaid for Approval :	25,331.10
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Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
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